

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, July 7, 2025 at the Village Hall. The meeting opened at 6:00 PM

PRESENT:

Mayor:

Deputy Mayor:

Trustees:

John Belson

Danny Woodward Jr.

Anne Marie Holland

Kimberly Kenyon

James White - Absent

Clerk-Treasurer

Supt. of Public Works

Code Enforcement Officer

Attorney

Teri Buffin

Devan Freeman

David Reese - Absent

Katherine Bogan

Public – Present:

Justin Edwards

PRIVILEGE OF THE FLOOR

- Justin Edwards asked the Board to consider amending the current local law to include all veterans for property tax exemptions as the current local law is for Cold War only. Attorney Bogan will look into it further and check what Orleans County has.

USE OF FACILITIES

- Town of Yates is requesting use of Main Street on August 15, 2025 from 3:30pm-10:30pm for their annual street dance.

RESOLUTION NO 2025-32
USE OF FACILITIES – TOWN OF YATES – AUGUST 15, 2025 – STREET DANCE

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to approve the use of facilities as requested by the Town of Yates for their annual street dance on August 15, 2025.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr); 0 Nays; 0 Abstain

Report – Code Enforcement Reese - Absent

- Report – Given by Clerk Treasurer Buffin - 17 – Open permits, 8 – Building Permits Issued, 5 – Certificate of Compliance Issued, 5 – Building Permit Inspections Completed, 1 – Scheduled Inspection Completed, 3 – Complaints Received, 3 – Complaints Closed and 3 – Violations Issued.

Report – Police Department

- Nothing at this time

Report – Attorney Bogan

- Attorney Bogan noted the new FEMA Flood Damage Prevention local law that is coming. Attorney Bogan noted some changes will need to be made to the draft specific to the Village, she will make those updates for the next meeting.

Report – Clerk-Treasurer Buffin

- Clerk-Treasurer Buffin presented the Board the budget to actual report for June 2025.
- Clerk-Treasurer Buffin noted the DCJS Use of Force reports have been filed. Clerk-Treasurer Buffin inquired if the Board wanted to continue with the Lyndonville Police Department since it’s inactive.
- Vouchers – Abstract A12-3 – A12-4 #18851 - #18869 to be paid for 2024-2025

General	\$	4,427.89
Water	\$	7,188.49
Sewer	\$	3,654.95
Grand Total	\$	15,271.33

RESOLUTION NO 2025-33
VOUCHERS TO BE PAID FOR ABSTRACTS A12-3 – A12-4

ON MOTION of Trustee Holland, seconded by Trustee Kenyon, to have Clerk-Treasurer Buffin pay Abstract A12-3 – A12-4 #18851 - #18851.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr); 0 Nays; 0 Abstain

- Vouchers – Abstract A1-1 – A2 #18801 - #18850 to be paid for 2025-2026

General	\$	35,428.13
Water	\$	21,125.17
Sewer	\$	16,136.66
Grand Total	\$	72,689.96

RESOLUTION NO 2025-34
VOUCHERS TO BE PAID FOR ABSTRACTS A1-1 – A2

ON MOTION of Trustee Kenyon, seconded by Trustee Holland, to have Clerk-Treasurer Buffin pay Abstract A1-1 – A2 #18801 - #18850.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr); 0 Nays; 0 Abstain

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, July 7, 2025 at the Village Hall. The meeting opened at 6:00 PM

- Clerk-Treasurer Buffin noted the Bonadio Group has started the 2024-2025 fiscal year audit remotely this week.
- Clerk-Treasurer Buffin thanked the Orleans County Sheriff’s Department, all first responders, the Lyndonville Lions Club and all of those involved that make the annual 4th of July celebration happen.

Report – Superintendent Freeman

- Superintendent Freeman noted there’s a leak on the transmission main on North Lyndonville Road they will be repairing soon.
- Superintendent Freeman noted Lyndonville Central School was setup with metered water services to water the infield of the track.
- Superintendent Freeman noted a letter was sent to Lyndonville Central School regarding the access road near the north dam wall.

Report – Trustee Kenyon

- Nothing

Report – Trustee Woodward Jr.

- Nothing

Report – Trustee White

- Nothing - Absent

Report – Trustee Holland

- Nothing

Report – Mayor Belson

- Nothing.

OLD BUSINESS:

- Nothing

NEW BUSINESS:

- 160 Eagle St – Clerk-Treasurer Buffin presented the Board with a water dispute for 160 Eagle Street. Clerk-Treasure Buffin noted a written dispute was received and Superintendent Freeman did find a leak. Clerk-Treasurer Buffin requested the Boards approval to issue a credit of \$113.31 on the sewer charges in accordance with the Village water/sewer policy.

RESOLUTION NO 2025-35

SEWER CREDIT – 160 EAGLE STREET

ON MOTION of Trustee Holland, seconded by Trustee Kenyon, to authorize Clerk-Treasurer Buffin issue a credit of \$113.31 to the account at 160 Eagle Street in accordance with the Village’s policy.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr); 0 Nays; 0 Abstain

- MRB Group – Parks - NYS OPRHP Parks Project Planning Study SEQR Resolution – Type II Action

WHEREAS, the Village of Lyndonville Village Board, (hereinafter referred to as The Board) is submitting an application through the New York State Consolidated Funding Application (CFA) under the New York State Office of Parks, Recreation and Historic Preservation (OPRHP), for the preparation of a parks planning report; and

WHEREAS, Section 617.5 (c)[27] of the State Environmental Quality Review (SEQR) Regulations states that “conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action” is a Type II Action; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Board does hereby classify the above referenced Action to be a Type II Action under Section 617.5 (c)[27] of the State Environmental Quality Review (SEQR) Regulations; and

BE IT FURTHER RESOLVED THAT, Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

BE IT FINALLY RESOLVED THAT, the Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action.

RESOLUTION NO 2025-36

NYS OPRHP PARKS PROJECT PLANNING STUDY – SEQR RESOLUTION – TYPE II ACTION

ON MOTION of Trustee Holland, seconded by Trustee Kenyon, to accept the NYS OPRHP Parks Project Planning Study SEQR resolution – Type II Action as presented.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr); 0 Nays; 0 Abstain

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, July 7, 2025 at the Village Hall. The meeting opened at 6:00 PM

- MRB Group – Parks – Resolution of support and authorization for the Village of Lyndonville’s 2025 New York State Consolidated Funding Application, NYS Office of Parks, Recreation, and Historic Preservation Environmental Protection Fund Project for Park Planning for Lake Avenue Ballfield Park.

WHEREAS, the Village of Lyndonville, Orleans County, supports the submission of the 2025 Consolidated Funding Application (CFA) on behalf of the Village through the New York State Office of Parks, Recreation and Historic Preservation (“OPRHP”) under Title 9 of the Environmental Protection Act of 1993 for the purpose of funding the Lake Avenue Ballfield Park Planning project; and

WHEREAS, the NYS OPRHP invites eligible applicants to apply for funding opportunities through the CFA to undertake the acquisition, development, or planning of parks and recreational facilities open to the public; and

WHEREAS, the Village’s planning documents recognize our recreational assets are important to us and the Village strives to provide accessible green space and enjoyable programs in all seasons for the community; provide opportunities for relaxation, experiential learning, and socialization to enhance personal growth and well-being for all individuals; and continuously improve the quality and safety of our facilities and services; and

WHEREAS, if funding is received the Village proposes to engage the community and develop a planning report to explore cost-effective improvements to Village Park; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Board, on behalf of the Village of Lyndonville authorizes the submission of an application for funding to the NYS OPRHP Environmental Protection Fund for a Parks Planning grant regarding the Village-owned Lake Avenue Ballfield Park and authorizes the Village Mayor to be the authorized representative for the project, able to execute all necessary documents relative to the project; and

BE IT FURTHER RESOLVED, the Village Board does hereby authorize that they shall provide at least a 50% match of the total of any grant funding awarded as a local match and does hereby appropriate and obligate such matching funds from the Village of Lyndonville General Fund budget line; and

BE IT FURTHER RESOLVED, that the Village of Lyndonville recognizes and fully supports the submission by MRB Group of this 2025 NYS OPRHP Park Grant for a planning project for Lake Avenue Ballfield Park.

RESOLUTION NO 2025-37
RESOLUTION OF SUPPORT AND AUTHORIZATION FOR THE VILLAGE OF LYNDONVILLE’S 2025 NEW YORK STATE CONSOLIDATED FUNDING APPLICATION, NYS OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION ENVIRONMENTAL PROTECTION FUND PROJECT FOR PARK PLANNING FOR LAKE AVENUE BALLFIELD PARK

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to accept the resolution of support and authorization for the Village of Lyndonville’s 2025 New York State consolidated funding application, NYS Office of parks, recreation, and historic preservation environmental protection fund project for park planning for lake avenue ballfield park as presented.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr); 0 Nays; 0 Abstain

- Mayor Belson informed Attorney Bogan of an email received from the parent of the young lady to who did property damage on the Lake Avenue Ball Fields and asked how to proceed. Attorney Bogan will contact District Attorney Susan Howard’s office to inquire about the status of the case. Attorney Bogan asked Superintendent Freeman to put together a bill for all the damages/repairs needed.

ON MOTION of Trustee Woodward Jr., seconded by Trustee Holland, to adjourn the meeting at 6:32PM.

Vote: 4 Ayes (Belson, Holland, Kenyon, Woodward Jr); 0 Nays; 0 Abstain

Teri M. Buffin
Clerk-Treasurer