

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, May 5, 2025 at the Village Hall. The meeting opened at 6:00 PM**

PRESIDENT:

Mayor:

Deputy Mayor:

Trustees:

Clerk-Treasurer

Supt. of Public Works

Code Enforcement Officer

Attorney

Public – Present:

John Belson

Danny Woodward Jr. - Absent

Anne Marie Holland

Kimberly Kenyon

James White - Absent

Teri Buffin

Devan Freeman

David Reese - Absent

Katherine Bogan

Carla Woodworth, Robert DeMallie

**APPROVAL OF THE MINUTES**

**ON MOTION** of Trustee Holland seconded by Trustee Kenyon, to accept the minutes of the March 31, 2025 special meeting and April 7, 2025 regular meeting.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

**PRIVILEGE OF THE FLOOR**

- Nothing

**USE OF FACILITIES**

- Nothing

**Report – Code Enforcement Reese**

- No report provided at this time.

**Report – Police Department**

- Nothing at this time

**Report – Attorney Bogan**

- Nothing

**Report – Clerk-Treasurer Buffin**

- Clerk-Treasurer Buffin presented the Board the budget to actual report for April 2025.
- Clerk-Treasurer Buffin presented the Board with two quotes for updating the Village Code from eCode 360 and CivicPlus. Clerk-Treasurer Buffin explained the updated code process could take up to two fiscal years to complete, and noted this was budgeted for in the adopted 2025-2026 budget.

**RESOLUTION NO 2025-28**

**AUTHORIZATIONF TO SIGN THE CIVICPLUS CONTRACT FOR JUNE 1, 2025**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to authorize Mayor Belson to sign the CivicPlus contract to start June 1, 2025 for \$10,449.99.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Clerk-Treasurer Buffin noted the DCJS Use of Force reports have been filed.
- Vouchers – Abstract A11-1 – A12 #18668 - #18729 to be paid for 2024-2025

General	\$ 22,040.16
Water	\$ 12,632.79
Sewer	\$ 11,320.73
Capital	\$
Grand Total	\$ 45,993.68

**RESOLUTION NO 2025-29**

**VOUCHERS TO BE PAID FOR ABSTRACTS A11-1 – A12**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to have Clerk-Treasurer Buffin pay Abstract A11-1 – A12 #18668 - #18729.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Clerk-Treasurer Buffin presented the Board with the following transfers:

Account Number	Account Description	Increase	Decease
F0-8330-001	Water Purification. Personal Services	\$7619.52	
F0-8330-002	Water Purification. Equipment		\$7619.52
F0-8330-004	Water Purification. Contractual	\$1156.79	
F0-8330-002	Water Purification. Equipment		\$1156.79
F0-8340-001	Water Transm & Distrib. Person Service – VOL	\$5372.78	
F0-8340-004	Water Transm & Distrib. Contractual – VOL		\$5372.78

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F0-8340-011	Water Transm & Distrib. Personal Services – TOY	\$4975.36	
F0-8330-002	Water Purification. Equipment		\$4975.36
F0-9030-008	Social Security. Employee Benefits	\$1839.58	
F0-9060-008	Hospital & Medical Insurance. Employee Benefits		\$1839.58
G0-8120-004	Sewage Collecting System Contractual	\$2035.55	
G0-8130-002	Sewage Treatment & Disposal. Equipment		\$2035.55
G0-8130-004	Sewage Treatment & Disposal. Contractual	\$7197.52	
G0-8310-002	Sewage Treatment & Disposal. Equipment		\$7197.52

**RESOLUTION NO 2025-30**  
**BUDGET TRANSFERS**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to approved the budget transfers as presented.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

**Report – Superintendent Freeman**

- Superintendent Freeman asked for approval to spend \$5,000.00 on new water meters.

**RESOLUTION NO 2025-31**  
**PURCHASE OF WATER METERS**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to approve Superintendent Freeman to spend \$5,000.00 on the purchase of new water meters.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Superintendent Freeman presented the Board with a quote from Drum Oil for a new furnace, thermostat, duct work using natural gas of \$6,093.00, also would bring it to code as well. Superintendent Freeman noted the other quote was for \$4,800.00 but included less work.

**RESOLUTION NO 2025-32**  
**FURNACE FOR THE DEPARTMENT OF PUBLIC WORKS BUILDING**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to approval Drum Oil to install a new furnace at the Department of Public Works building as stated in the quote not to exceed \$6,100.00.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Superintendent Freeman noted the sinkhole on South Main Street has been temporary replaced for now, and they have started filling old sanitary sewer with flowable fill.
- Superintendent Freeman noted the Lake Ball fields are set for use.
- Superintendent Freeman noted he’s waiting to hear back on removing the tree on Church Street.

**Report – Trustee Kenyon**

- Nothing

**Report – Trustee Woodward Jr.**

- Nothing

**Report – Trustee White**

- Nothing

**Report – Trustee Holland**

- Nothing

**Report – Mayor Belson**

- Mayor Belson noted the school be removing the metal building extension and are looking to build an access road along the north side of the dam. Mayor Belson noted they are looking to drive 10wheelers between pond and school, as they don’t want to hurt their parking lot, sidewalks and playground is in the way. Attorney Bogan requested that the map of the proposed road be sent to MRB Group to be reviewed and any concerns then be sent in a letter to Lyndonville Central School and that an agreement and a Bond will be required.

**OLD BUSINESS:**

- Parcel 25.17-1-65 – Catholic Church Parking Lot – Attorney Bogan sent an attorney approval and is working on getting address fixed as its not 25 Lake Ave. Attorney Bogan noted it could be six months before closing.

**NEW BUSINESS:**

- Water/Sewer Relevies – Clerk-Treasurer Buffin presented the following parcels for water/sewer relevy:

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Parcel ID	Service Address	Water Amount	Sewer Amount	Lawn Mowing Amount	Demolition Amount	Relevy Amount
25.9-1-21	262 N Main St		\$55.00	\$486.78		\$541.78
25.17-1-16	83 Eagle St		\$210.00	\$300.00	\$4,100.00	\$4,610.00
25.13-1-39	15 Maple Ave		\$210.00			\$210.00
25.17-1-38	46 Eagle St	\$141.74	\$110.00			\$251.74
24.12-1-19.1	211 North Main St	\$83.40	\$63.20			\$146.60
25.13-1-81	31 Garland St	\$95.87	\$55.00			\$150.87
25.13-1-4	126 North Main St	\$41.70	\$14.30			\$56.00

**RESOLUTION NO 2025-33**  
**WATER/SEWER RELEVIES**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to approve the water/sewer relevies as presented.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- 2025-2026 Tax Warrant - To Teri M. Buffin Village Clerk-Treasurer

YOU ARE HEREBY COMMANDED to receive and collect from the several persons named in the tax roll here unto annexed, the sum stated in the last column hereof opposite their names, being a total of \$ 515,118.00 for the following purposes:

For the Current Budget \$ 1,415,379.00

YOU ARE FURTHER COMMANDED to receive and collect such sum without additional charges between the first day of June and the first day of July 2025 both inclusive; and thereafter to collect with such of the sums as have not been theretofore collected, an additional charge of five per centum for the first month or fraction thereof, and one per centum for each month until paid.

YOU ARE FURTHER COMMANDED to return the tax roll and warrant to the Village Clerk on or before the first day of November, 2025, and to deliver to the board of trustees at the same time an account of the taxes remaining due and unpaid; describing each parcel of real property upon which taxes are unpaid, showing the person or persons to whom the parcel us assessed and showing as to each parcel the amount of tax unpaid.

**RESOLUTION NO 2025-34**  
**2025/2026 TAX WARRANT**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to accept the 2025/2026 Tax Warrant as it reads.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Year End Meeting – The Board set the 2024/2025 Year End meeting for May 30, 2025 at 2:00pm.

**RESOLUTION NO 2025-35**  
**YEAR END MEETING**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to set the year end meeting for May 30, 2025 at 2:00pm.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Mayor Belson thanked Robert DeMallie for providing the Village with a picture and presentation of Staff Sergeant David Bellavia

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to adjourn the meeting at 6:39PM.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

Teri M. Buffin  
Clerk-Treasurer