

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, March 3, 2025 at the Village Hall. The meeting opened at 6:00 PM

PRESIDENT:

Mayor:  
Deputy Mayor:  
Trustees:

John Belson  
Danny Woodward Jr. - Absent  
Anne Marie Holland  
Kimberly Kenyon

Clerk-Treasurer  
Supt. of Public Works  
Code Enforcement Officer  
Attorney

Teri Buffin  
Devan Freeman  
David Reese - Absent  
Katherine Bogan

Public – Present:

Carla Woodworth, Steve Colon, Robert DeMallie

APPROVAL OF THE MINUTES

ON MOTION of Trustee Kenyon seconded by Trustee Holland, to accept the minutes of the February 3, 2025 regular meeting.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

PRIVILEGE OF THE FLOOR

- Nothing

USE OF FACILITIES

- Nothing

Report – Code Enforcement Reese

- Report – No report given at this time.

Report – Police Department

- Nothing at this time

Report – Attorney Bogan

- Nothing

Report – Clerk-Treasurer Buffin

- Clerk-Treasurer Buffin presented the Board the budget to actual report for February 2025.
- Clerk-Treasurer Buffin presented the Board with the following budget transfers for approval:

Account Number	Account Description	Increase	Decrease
A0-1010-004	Legislative Board.Contractual	\$4,894.88	
A0-1410-001	Clerk(PT).Personal Services		\$4,894.88
A0-1325-004	Clerk- Treasurer.Contractual	\$2,072.71	
A0-1325-002	Clerk- Treasurer.Equipment		\$2,000.00
A0-1340-004	Budget Officer.Contractual		\$72.71
A0-3650-004	Demolition Of Unsafe Buildings.Contractual	\$4,180.22	
A0-5110-004	Maintenance of Roads.Contractual		\$4,180.22
A0-9010-008	State Retirement.Employee Benefits	\$4,415.50	
A0-9060-008	Hosp & Medical Insurance.Employee Benefits		\$4,415.50
F0-8310-004	Water Admin.Contractual	\$5,007.97	
F0-8310-041	Water Admin-Engineer		\$5,007.97
F0-8310-002	Water Admin. Equipment		
F0-8330-001	Water Purification.Personal Service	\$3,846.98	
F0-8320-004	Water Source of Supply.Contractual		\$3,846.98
F0-8330-004	Water Purification.Contractual	\$4,241.17	
F0-8320-004	Water Source of Supply.Contractual		\$4,241.17
F0-8340-001	Water Transm & Distrib.Personal Service - VOL	\$2,468.54	
F0-8320-004	Water Source of Supply.Contractual		\$2,468.54
F0-8340-011	Water Transm & Distrib.Personal Services - TOY	\$9,955.38	
F0-8340-002	Water Transm & Distrib.Equipment-Meters		\$9,955.38
F0-9010-008	State Retirement.Employee Benefit	\$1,946.00	
F0-9060-008	Hospital & Medical Insuance.Employee Benefits		\$1,946.00
F0-9030-008	Social Security.Employee Benefits	\$1,041.51	
F0-9060-008	Hospital & Medical Insuance.Employee Benefits		\$1,041.51
G0-8130-004	Sewage Treatment & Disposal.Contractual	\$4,297.63	
G0-8110-041	Sewer Admin - Engineer		\$4,297.63
G0-9010-008	State Retirment.Employee Benefits	\$1,122.50	
G0-9060-008	Hospital & Medical Insurance.Employee Benefits		\$1,122.50

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**RESOLUTION NO 2025-11**  
**BUDGET TRANSFERS**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to approve the budget transfers as presented.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Clerk-Treasurer Buffin noted the DCJS Use of Force reports have been filed.
- Vouchers – Abstract A9-1 – A10 #18537 - #18596 to be paid for 2024-2025

General	\$ 11,333.98
Water	\$ 33,528.95
Sewer	\$ 5,486.86
Capital	\$
<b>Grand Total</b>	<b>\$ 50,349.79</b>

**RESOLUTION NO 2025-12**  
**VOUCHERS TO BE PAID FOR ABSTRACTS A9-1 – A10**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to have Clerk-Treasurer Buffin pay Abstract A9-1 – A10 #18537 - #18596.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Clerk-Treasurer Buffin requested a special meeting on March 31, 2025 at 2:00pm to present the 2025-2026 tentative budget.

**RESOLUTION NO 2025-13**  
**SPECIAL MEETING – MARCH 31, 2025 AT 2:00PM**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to set a special meeting for March 31, 2025 at 2:00pm for the presentation of the 2025-2026 tentative budget.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Clerk-Treasurer Buffin noted water meters were read today and the bills will be going out this week.

**Report – Superintendent Freeman**

- Nothing

**Report – Trustee Kenyon**

- Nothing at this time

**Report – Trustee Woodward Jr.**

- Nothing - Absent

**Report – Trustee Holland**

- Nothing

**Report – Mayor Belson**

- Nothing

**OLD BUSINESS:**

- Nothing

**NEW BUSINESS:**

- Complaint – Snowmobiles – Mayor Belson noted a letter had been sent to the complainant and there’s been no response at this time.
- Elections Inspectors Residency Requirement – Clerk-Treasurer Buffin asked the Board to establish a residency requirement for the Village Elections inspectors to within Orleans County as required per NYCOM.

**RESOLUTION NO 2025-14**  
**VILLAGE ELECTION INSPECTORS’ RESIDENCY REQUIREMENT**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to set the residency requirement for Village Election inspectors to Orleans County.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Sewer Project (C8-6333-01-00) – Hodgson Russ Agreement – Mayor Belson presented the Board with the proposed agreement from Hodgson Russ.

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**RESOLUTION NO 2025-15**  
**HODGSON RUSS AGREEMENT – SEWER PROJECT (c8-6333-01-00)**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to authorize Mayor Belson to execute the Hodgson Russ Agreement for the Sewer Project (C8-6333-01-00).

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Notice of Intent to Establish Lead Agency: Orleans ConnectALL Broadband Municipal Infrastructure Program – Mayor Belson presented the Notice of Intent to Establish Lead Agency from Orleans County.

**RESOLUTION NO 2025-16**  
**ESTABLISH LEAD AGENCY – ORLEANS CONNECTALL BROADBAND MUNICIPAL INFRASTRUCTURE PROGRAM**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to authorize Mayor Belson to execute the Orleans ConnectALL Broadband Municipal Infrastructure Program.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Attorney Bogan requested that Board enter into executive session to discuss contracts and a pending litigation matter.

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to enter into executive session to discuss contracts and pending litigation matter.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to close the executive session no action taken.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- Parcel 25.17-1-65 – Catholic Church Parking Lot – Mayor Belson asked the Board for approval to move forward with entering into a purchase agreement to obtain the Catholic Church parking lot in the amount of \$30,000.00.

**RESOLUTION NO 2025-17**  
**TO ENTER INTO A PURCHASE AGREEMENT TO PURCHASE PARCEL 25.17-1-65 (CHURCH PARKING LOT ON LAKE AVENUE)**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to enter into a purchase agreement to purchase parcel 25.17-1-65 (Catholic Church Parking Lot) for \$30,000.00 not to exceed \$35,000.00.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

**RESOLUTION NO 2025-18**  
**PURCHASE OFFER DEPOSIT – PARCEL 25.17-1-65**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to authorize Clerk-Treasurer Buffin to make the purchase offer deposit of \$5,000.00 if the offer is accepted.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

- The Board discussed internet services to be installed at the Water Treatment Plant, Water Tower and the Waste Water Treatment Plant as advised by Hudgson Russ and for Clerk-Treasurer Buffin to see if she can negotiate a lower rate.

**RESOLUTION NO 2025-19**  
**INTERNET SERVICES INSTALLED – WATER TREATMENT PLANT, WATER TOWER AND WASTE WATER TREATMENT PLANT**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Holland, to authorize internet services to be installed at the Water Treatment Plant, Water Tower and Waste Water Treatment Plant.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon, to adjourn the meeting at 6:35PM.

Vote: 3 Ayes (Belson, Holland, Kenyon); 0 Nays; 0 Abstain

*Teri M. Buffin*  
Clerk-Treasurer