

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, November 5, 2018 at the Village Hall. Meeting opened at 6:00 p.m.**

PRESENT: Mayor: John Belson  
Deputy Mayor: Danny Woodward Jr.  
Trustees: Andrew Cousins  
Mary Kage  
Darren Wilson  
Clerk-Treasurer Teri Woodworth  
Supt. of Public Works Terry M. Woodworth  
Code Enforcement Officer Dan Wolfe - Absent  
Attorney Katherine Bogan  
Fire Chief Ben Bane  
Public: Chase Woodward, Paul Chatfield, Jon Hinman, Randy Shepard & Carla Woodworth

**APPROVAL OF THE MINUTES**

**ON MOTION** of Trustee Wilson seconded by Trustee Woodward Jr., to accept the minutes of the October 1, 2018 regular meeting and the October 9, 2018 special meeting.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**PRIVILEGE OF THE FLOOR**

- Bonadio Group - Randy Shepard, CPA/Partner at the Bonadio Group presented the Board with the draft Financial Statements as of May 31, 2018. As noted in the management letter there were no significant audit findings. Mr. Shepard reviewed the reports briefly with the Board and offered to answer any questions. The Bonadio Group also advised the Board that the Sewer Fund should be a self-sustaining fund and they may need to consider another increase in the sewer rates in the future. Mr. Shepard noted the final audit was pending the completion of the capital assets issue that Clerk-Treasurer Woodworth is working on with Logics.
- MRB Group - Jon Hinman from MRB Group noted they'd like to move forward with obtaining quotes on the flood gates for the Dam repair project. Mr. Hinman noted it would be around 20 weeks from the time they are ordered before they would be received. Mayor Belson noted that the Village was approved for a \$100,000.00 grant from DASNY and \$65,000.00 grant from the Lyndonville Area Foundation for the Dam repair project. Mr. Hinman noted that once the gates were received the Village would have to declare the repair an emergency allowing 30 days to make the repair. It is possible that one 30 day extension may be granted.

**RESOLUTION NO 2018-218**

**AUTHORIZATION FOR MRB GROUP TO OBTAIN QUOTES ON FLOOD GATES**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Kage to authorize MRB Group to obtain quotes on the flood gates for the Dam repair project.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**USE OF FACILITIES**

- Fire Hall - Mike Heideman requested use of the Fire Hall for party on October 21, 2018 from 10:00am to 7:00pm.
- Fire Hall - Lyndonville Lions Club requested use of the Fire Hall on October 27, 2018 from 9:00am to 2:00pm for a their annual pumpkin carving contest.
- Village Hall - Lyndonville Little League is requesting use of the Village Hall for a meeting on November 8, 2018 from 7:15pm to 8:15pm.
- Village Hall, Veterans Park and Streets - Christmas in Lyndonville Committee is requesting use of the Village Hall, Veterans Park and Streets for Christmas in Lyndonville on December 1, 2018.
- Fire Hall - Anna Schuner is requesting use of the Fire Hall for a Christmas Party on December 2, 2018 from 11:00am to 4:00pm.

**RESOLUTION NO 2018-219**

**USE OF FACILITIES – MIKE HEIDEMAN, LYNDONVILLE LIONS CLUB, LYNDONVILLE LITTLE LEAGUE, CHRISTMAS IN LYNDONVILLE COMMITTEE AND ANNA SCHUNER**

**ON MOTION** of Trustee Kage, seconded by Trustee Woodward Jr. to approve the use of facilities for Mike Heideman, Lyndonville Lions Club, Lyndonville Little League, Christmas in Lyndonville Committee and Anna Schuner as requested.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Fire Chief Bane**

- Report - 181 Calls for 2018; 13 Calls for October (3 - EMS Village, 5 - EMS Town, 1 - Law Enforcement Stand By, 1 - MVA Town, 1 - Water Rescue Town, 1 - Mutual Aid Carlton and 1 - Lift Assistance Village)
- Trustee Woodward Jr. noted the Village will need to have a special meeting to approve those on the ballot for the Fire Departments December election. The Board set the special meeting for November 26, 2018 at 2:00 at the Village Hall.

**Report – Code Enforcement Wolfe**

- No report was provided

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**Report – Attorney Bogan**

- Attorney Bogan present the Board with the revised Food Truck regulations.

**Report – Clerk-Treasurer Woodworth**

- Clerk-Treasurer Woodworth confirmed everyone received Officer Larkin's Police Report.
- Vouchers – Abstract A5-1 and A6 #12917 - 12986 to be paid

General	\$	25,641.37
Water	\$	12,081.21
Sewer	\$	<u>8,768.85</u>
<b>Grand Total</b>	<b>\$</b>	<b>46,491.43</b>

**RESOLUTION NO 2018-220**

**VOUCHERS TO BE PAID FOR ABSTRACT A5-1 AND ABSTRACT A6**

**ON MOTION** of Trustee Cousins, seconded by Trustee Kage to have Clerk-Treasurer Woodworth pay Abstract A5-1 and Abstracts A6# 12917 - 12986.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Superintendent Woodworth**

- Leaf pick up will start November 6, 2018 weather permitting.

**Report – Trustee Kage**

- Nothing

**Report – Trustee Woodward Jr.**

- Trustee Woodward Jr. inquired if we've received the new tractor yet. Superintendent Woodworth noted nothing yet.
- Trustee Woodward Jr. noted a Public Safety Committee meeting needs to be scheduled soon.

**Report – Trustee Cousins**

- Nothing

**Report – Trustee Wilson**

- Nothing

**Report – Mayor Belson**

- Nothing

**OLD BUSINESS:**

- Tree Committee - Superintendent Woodworth asked the Board to appoint an Adhoc Tree committee with the members being Virginia Hughes, Katherine Hogan, Keith McKinney, Carla Woodworth, Trustee Cousins and Superintendent Woodworth. The committee will look into the Village's current tree ordinance and see if they want to change anything and if a Tree Committee is needed.

**RESOLUTION NO 2018-221**

**APPOINTMENT OF THE VILLAGE ADHOC TREE COMMITTEE**

**ON MOTION** of Trustee Wilson, seconded by Trustee Kage to create an Adhoc Tree Committee with the members being Virginia Hughes, Katherine Hogan, Keith McKinney, Carla Woodworth, Trustee Cousins and Superintendent Woodworth.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**NEW BUSINESS:**

- Sexual Harassment Officer - Mayor Belson proposed appointing Trustee Wilson as the Village's Sexual Harassment Officer.

**RESOLUTION NO 2018-222**

**APPOINTMENT OF THE VILLAGE OF LYNDONVILLE'S SEXUAL HARASSMENT OFFICER**

**ON MOTION** of Trustee Cousins, seconded by Trustee Kage to appoint Trustee Wilson as the Village's Sexual Harassment Officer.

Vote: 4 Ayes (Belson, Cousins, Kage, Woodward Jr.); 0 Nays; 1 Abstain (Wilson)

- Western Orleans Comprehensive Plan - SEQR - It is proposed that the Town of Yates will be the lead agency for the updated Western Orleans Comprehensive Plan.

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**RESOLUTION NO 2018-223**

**WESTERN ORLEANS COMPREHENSIVE PLAN - SEQR - TOWN OF YATES LEAD AGENCY**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Cousins to approve the Town of Yates to be the lead agency for the updated Western Orleans Comprehensive Plan.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Western Orleans Comprehensive Plan - The Village Board set a Public Hearing for December 3, 2018 at 6:05pm.
- Municipal Solutions Contract - Mayor Belson presented the Board with a contact from Municipal Solutions for them to continue working on the Village's water rate study.

**RESOLUTION NO 2018-224**

**AUTHORIZATION OF CONTRACT WITH MUNICIPAL SOLUTIONS**

**ON MOTION** of Trustee Kage, seconded by Trustee Woodward Jr. to authorize Mayor Belson to execute the contract with Municipal Solutions for the Village's water rate study.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Regional Water System Study - Mayor Belson presented the Board with the proposed resolution for the Regional Water System Study with the estimated cost of \$2,000.00.

**RESOLUTION NO 2018-225**

**APPROVING PROFESSIONAL SERVICES PROPOSAL BETWEEN ORLEANS COUNTY AND WENDEL FOR REGIONAL WATER SYSTEM STUDY**

WHEREAS, Orleans County has numerous municipal, independently run, water districts serviced by several water sources including two local water plants and wells as well as Niagara County Water District and Monroe County Water Authority; and

WHEREAS, a large area serviced by water from a water treatment plant operated by the Village of Albion, and

WHEREAS, currently there are individual contracts between the Village and various Towns for water service with various supply rates and each district negotiating their rates with the Village; and

WHEREAS, a more coordinated effort by the residents of Orleans County has the potential to create efficiencies that could result in decreased water rates, a wider access to grant and funding sources; obtain more competitive bonding rates for capital improvements, savings in water costs and maintenance, and to support economic development; therefore be it

RESOLVED, that this Legislature approves a proposal for professional services with Wendel for professional services associated with investigating the feasibility and benefits of a regional (consolidated) water system for Orleans County, which encompasses the towns of Albion, Barre, Carlton, Clarendon, Gaines Kendall, Murray, Ridgeway, Shelby, Yates and the Villages of Albion, Holley, Lyndonville and Medina; and be it

FURTHER RESOLVED, that this Legislature is authorizing payment to Wendel in the amount of \$120,000 to perform the scope of work, with \$75,000 being reimbursed by a Local Government Efficiency Program Grant and NYSERDA Flex Tech Program Grant; and be it

FURTHER RESOLVED, that each Town and Village will pay the County of Orleans \$2,000 for their share in this study.

**ON MOTION** of Trustee Wilson, seconded by Trustee Kage, to approve the professional services proposal between Orleans County and Wendel for Regional Water System Study.

Vote: 4 Ayes (Belson, Kage, Wilson, Woodward Jr.); 0 Nays; 1 Abstain (Cousins)

- Teamsters MOU - Mayor Belson presented the Board with the Memorandum of Understanding This Memorandum of Understanding is made this 29th day of October, 2018, by and between the Village of Lyndonville ("the Village") and Teamsters Local #264 (the "Union).

The Village and the Union are parties to a certain Collective Bargaining Agreement, which covers the period June 1, 2016 to May 31, 2019. The parties desire to modify the Collective Bargaining Agreement and agree as follows:

Article 21, Health Insurance, the Village will pay for all premiums single and family coverage, less 25% contribution for employees hired after June 1, 2015 to employee deductions.

Appendix B Wage Schedules, June 1, 2018 Modify the Wage Schedule to show new employee base start will be \$17.88. Employee has 18 (eighteen) months to get 2 licenses. 1<sup>st</sup> Step after 1<sup>st</sup> license will be \$19.97, 2<sup>nd</sup> Step after 2<sup>nd</sup> license will be \$20.87.

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This Memorandum of Understanding shall be effective as the date of execution.

All other terms and conditions will follow the current contract between Teamsters Local #264 and the Village of Lyndonville.

**RESOLUTION NO 2018-226**

**ACCEPTANCE OF THE MEMORANDUM OF UNDERSTANDING WITH TEAMSTERS LOCAL #264**

**ON MOTION** of Trustee Kage, seconded by Trustee Wilson to authorize Mayor Belson to execute the Memorandum of Understanding with Teamsters Local #264.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Public Works Maintenance Worker - Superintendent Woodworth asked the Board for authorization to have Clerk-Treasurer Woodworth place an ad in the Batavia Daily News advertising the Public Works Maintenance Worker position, accepting application until the close of business on November 16, 2018.

**RESOLUTION NO 2018-227**

**ADVERISEMENT OF THE PUBLIC WORKS MAINTENANCE WORKER POSITION**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Cousins to authorize Clerk-Treasurer Woodworth to advertise for the Public Works Maintenance Worker position, accepting applications until the close of business on November 16, 2018.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Planning Board Member Benjamin Holland - Clerk-Treasurer Woodworth presented the Board with a letter of resignation from Planning Board Member Benjamin Holland.

**RESOLUTION NO 2018-**

**ACCEPTANCE OF RESIGNATION VILLAGE PLANNING BOARD MEMBER BENJAMIN HOLLAND**

**ON MOTION** of Trustee Cousins, seconded by Trustee Woodward Jr. to regretfully accept the resignation of Village Planning Board member Benjamin Holland.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Planning Board Liaison - Mayor Belson proposed changing the Planning Board Liaison to Trustee Wilson.

**RESOLUTION NO 2018-228**

**APPOINTMENT OF PLANNING BOARD LIAISON TRUSTEE WILSON**

**ON MOTION** of Trustee Kage, seconded by Trustee Cousins to appoint Trustee Wilson as the new liaison for the Village Planning Board.

Vote: 4 Ayes (Belson, Cousins, Kage, Woodward Jr.); 0 Nays; 1 Abstain (Wilson)

**Village Planning Board/Zoning Board:**

- Nothing

**ON MOTION** of Trustee Cousins, seconded by Trustee Kage, to adjourn the meeting at 6:43pm.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

*Teri M. Woodworth*  
Clerk-Treasurer