

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, October 8, 2012 at the Village Hall.
Meeting opened at 7:01 p.m.**

PRESENT: Mayor: Stephen C McAvoy
Trustees: James Tuk
Ellen Tuohey - Absent
James Whipple
Danny Woodward Jr. - Excused
Clerk-Treasurer Teri Woodworth
Supt. of Public Works Terry M Woodworth
Code Enforcement Officer Dan Wolfe - Excused
Attorney David Schubel
Fire Chief Jason Gerety - Absent
Public:

APPROVAL OF THE MINUTES

ON MOTION of Trustee Tuk, seconded by Trustee Whipple, to accept the minutes of the September 10, 2012 meeting.

Vote: 3 Ayes (McAvoy, Tuk, Whipple); 0 Nays; 0 Abstain

COMMUNICATIONS:

- Working on completing the storage room reorganization.
- Audit from the New York State Comptroller's Office is still ongoing.

PRIVILEGE OF THE FLOOR:

- Nothing

USE OF FACILITIES

- Annual Turkey Raffle at the Fire Department is on November 3, 2012.
- Lyndonville Lions Club pumpkin carving will be at the Fire Hall this year on October 20, 2012.

RESOLUTION NO 2012-75

USE OF FACILITIES

ON MOTION of Trustee Whipple, seconded by Trustee Tuk to approve the use of facilities for the Lyndonville Lions Club pumpkin carving at the Fire Hall provided that the Lions Club gets proof of insurance to Clerk-Treasurer Woodworth prior to the event.

Vote: 3 Ayes (McAvoy, Tuk, Whipple); 0 Nays; 0 Abstain

Report – Fire Chief Gerety

- Nothing

Report – Code Enforcement – Wolfe

- Two building permits issued one violation letter for un-plated vehicle and one violation letter for compliance with yard maintenance and number of dogs. (Given by Clerk-Treasurer Woodworth)
- Mayor McAvoy noted that LFD is looking for a new pumper. Mayor McAvoy will be speaking with LFD to have them obtain funds for purchasing of a new pumper if needed.

Report – Attorney – Schubel

- Railroad Ties – Attorney Schubel didn't find anything regarding how to disposal of railroad ties. Attorney Schubel advised to declare as surplus and get rid of or let residents take them.

RESOLUTION 2012-76

RAILROAD TIES

ON MOTION of Trustee Whipple, seconded by Trustee Tuk to get rid of the railroad ties.

Vote: 3 Ayes (McAvoy, Tuk, Whipple); 0 Nays; 0 Abstain

Report – Clerk-Treasurer Woodworth

- Refunds
 - KVS - \$912.50 – They forgot to subtract off the credit invoice of \$912.50 when they billed the Village
 - Verizon - \$341.36 – For taxes on the both the Water Plant and Water Tower phone lines since 2008
 - MooreMedical - \$499.97 – For overpayment in 2011 from prior Clerk-Treasurer
 - Waste Management - \$169.36 – For overpayment in 2008, obtained back from NYS Unclaimed Funds
 - Pitney Bowes - \$15.17 for billing errors/taxes
 - Total \$1,938.36
- NYS Department of Taxation and Finance - \$6,251.00 AIM payment. That's down \$128.00 from last year

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- NYS Withholding – Everything has been resolved, all penalties have been waived. \$15.16 in interested has been paid.
- Employer Census – Has been completed, it was due back in beginning of the year
- Games of Chance – Both LFD and St. Joes have been issued their licenses and NYS has been paid. This was due back in February of 2012
- Health Insurance – The Village will now have a pretax medical insurance plan. The provider is back dating to January 1, 2012. An adjustment payroll will be processed to correct the overpayment in Social Security and Medicare for both the employees and employer. There is a onetime fee of \$250.00 for the plan.
- Bookkeeper – Gaesser Agency – AUD is almost done and has the final figures for KVS. They will be at the Clerk’s office next week to input the data.
- Overpayment of an individual – Clerk-Treasurer Woodworth stated to Attorney Schubel we will be holding off on the letter until after the State Comptroller’s Office is completed with auditing.
- Voucher’s – # 88, # 161 – # 207 to be paid, except #198 which was deleted

General	\$ 16,128.98
Water	\$ 71,427.80
Sewer	\$ 23,865.70
Capital	<u>\$ 4,526.86</u>
Grand Total	\$115,949.34

RESOLUTION NO 2012-77
VOUCHER’S TO BE PAID

ON MOTION of Trustee Whipple, seconded by Trustee Tuk to have Clerk-Treasurer Woodworth to pay Voucher’s 88, 161- 207 with the except of voucher 198 that was deleted.

Vote: 3 Ayes (McAvoy, Tuk, Whipple); 0 Nays; 0 Abstain

Report – Superintendent Woodworth

- Leaf Pick-up will start before Halloween. Leaf machine motor burned up. Darryl Oakes has a motor and willing to sell it for \$700.00. A new leaf machine would cost around \$30,000.00 per Mayor McAvoy.
- Valve replacements are done except for the two valves in Panek’s corn field. DPW will complete once the corn is harvested.
- Finish grade on new sidewalks – Superintendent Woodworth received a quote of \$850.00 to tamp down/ finish grade. He will get more quotes, would like to have completed before winter.
- 117 Maple Avenue – Has been demolished. Thank you to Orleans County and Ridgeway for assistance with the removal of the debris. Over all the cost of the demolition was between \$5,000.00 and \$6,000.00.
- Removed Generator at the Waste Water Treatment Plant 75 KW diesel motor has only run for a half hour a week for 30 years. It’s not worth much.
- Scrap Metal – Superintendent Woodworth has more scrap metal to sell.

RESOLUTION NO 2012-78
SCRAP METAL

ON MOTION of Trustee Tuk, seconded by Trustee Whipple to authorize Superintendent Woodworth to sell more scrap metal.

Vote: 3 Ayes (McAvoy, Tuk, Whipple); 0 Nays; 0 Abstain

RESOLUTION NO 2012-79
SURPLUS - GENERATOR

ON MOTION of Trustee Tuk, seconded by Trustee Whipple to declare the generator at the Waste Water Treatment Plant as surplus equipment.

Vote: 2 Ayes (Tuk, Whipple); 0 Nays; 0 Abstain

- County Welfare Program – Richard Wright will be working for the Village of Lyndonville as part of his requirements. He’s worked for the Village under this program before. Clerk-Treasurer Woodworth will work with the insurance company to have Rick covered for limited vehicle operation.
- VSG for the Water Plant – Mayor McAvoy is trying to get in contact with the VSG representative.
- Sewer Plant update - Parts for the RBC came in at 12:30pm. – Degritter is wired. – Starting on Generator. – Nothing on roof. – We are operating on half a plant or less

Report – Trustee Tuohey

- Absent

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Report – Trustee Woodward Jr.

- Absent

Report – Trustee Tuk

- Computer Recycling Invoice – Trustee Tuk noticed a voucher for electronic recycling. He wondered where the list is of all items that were recycled. Superintendent Woodworth will looking for his copy, Clerk-Treasurer Woodworth is looking in Clerk's office as well. Trustee Tuk would like to see an updated inventory done on Village electronics/equipment.
- The sidewalks are all marked out on Riverside, Garland and Church Street. The total cost should be around \$25,000.00.
- Trees – Trustee Tuk would like to have a tree survey done and see about tree removal/replacement next year. National Grid has a tree program. Trustee Tuk knows someone who is interested in tree trimming in the village, he informed him of the insurance requirements.
- Water Rate Assessment – Trustee Tuk suggested that the Village sit down with Chatfield Engineering regarding the Town of Yates water rates. He feels that the information needs to be redone by the engineers since different templates were used and Chatfield is showing really high water loss. Superintendent Woodworth noted that the water program didn't have Yates meter serial numbers in the system so data wasn't pulling correctly for usage. During the summer the Town of Yates needs to work with Superintendent Woodworth on usage. Also agreement doesn't allow Yates to let anyone tie into the Village water lines without Board approval. Carlton shouldn't have been connected to the Village lines. Trustee Whipple commented on Orleans County would like to see a county wide water system.
- Village Employee Handbook – Trustee Tuk is reviewing what Mayor McAvoy drafted. The Board discussed waiting until the State Comptroller's Office has completed their audit process to see what they advise needs to be addressed before rewriting and finalizing a new employee handbook.
- Code Enforcement Officer – Trustee Tuk stated that the Village is paying more than the Town of Yates plus giving time off, why is that? Mayor McAvoy and Trustee Whipple both stated its hard to find a Code Enforcement Officer. Trustee Tuk stated that if Code Enforcement who works 7 hours bi-weekly and is getting time off then our Police Officer should be getting time off too since he works a considerable more amount of hours.
- Doctor's House (55 South Main Street) – Trustee Tuk commented on the upkeep of the residence. The lawn is getting really long and looks terrible with the brick pillar knocked down.

Report – Trustee Whipple

- Nothing

Report – Mayor McAvoy

- Nothing

OLD BUSINESS:

- Bookkeeping Contract with Millennium Roads – Mayor McAvoy asked if anyone had changed their minds on payment for September. Trustee Tuk stated he didn't.
- Smoke Free Now – The Board discussed making Vet's Park and the Lake Avenue ball fields smoke free. Mayor McAvoy will check with the Town of Yates to see what property they made smoke free and what their agreement is. The Board will discuss and decide at the November meeting.
- Local Law # 4 – Authorizing the disposal of certain materials by village residents at a designated site. The Board needs to adopt Local Law # 4.

RESOLUTION NO 2012-80

LOCAL LAW # 4 – AUTHORIZING THE DISPOSAL OF CERTAIN MATERIALS BY VILLAGE RESIDENTS AT A DESIGNATED SITE.

ON MOTION of Trustee Whipple, seconded by Trustee Tuk to adopt Local Law # 4 – Authorizing the disposal of certain materials by village residents at a designated site.

Vote: 3 Ayes (McAvoy, Tuk, Whipple); 0 Nays; 0 Abstain

NEW BUSINESS:

- Training:
 - GFI Foundations Workshop – Fundamentals of budgeting in the public sector. Too Expensive
 - Fiscal Stress Test – Free Webinar – Mayor McAvoy will be taking on October 17, 2012 2:00pm – 4:00pm
 - Municipal Dollars & Sense Training Workshop – Trustee Tuk would like to attend on November 2, 2012

RESOLUTION NO 2012-81

TRAINING

ON MOTION of Trustee Whipple, seconded by Mayor McAvoy to have Trustee Tuk attend the Municipal Dollars & Sense Training Workshop for grant writing.

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- Complaint – Storm Sewer near Vickie Robinson’s house has water up to the top.
 - Superintendent Woodworth will have DPW pump down the water and try to run a sewer snake thru the line. Hopefully that will clear the line, if not they would have to open up the road which has 8 inches of concrete under the blacktop.
- Superintendent Woodworth stated that NY Rural water is working on the preliminary sewer maps. They will need the county maps to do the water part.

ON MOTION of Trustee Whipple, seconded by Trustee Tuk to adjourn the meeting at 8:26 p.m.

Vote: 3 Ayes (McAvoy, Tuk, Whipple); 0 Nays; 0 Abstain

Teri Woodworth
Clerk-Treasurer