

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, June 4, 2018 at the Village Hall.
Meeting opened at 6:01p.m.**

PRESENT:	Mayor:	John Belson
	Deputy Mayor:	Danny Woodward Jr.
	Trustees:	Andrew Cousins
		Mary Kage - Absent
		Darren Wilson
	Clerk-Treasurer	Teri Woodworth
	Supt. of Public Works	Terry M. Woodworth
	Code Enforcement Officer	Dan Wolfe - Absent
	Attorney	Katherine Bogan
	Fire Chief	Ben Bane
	Public:	Carla Woodworth, Stephen Bane

APPROVAL OF THE MINUTES

ON MOTION of Trustee Wilson seconded by Trustee Cousins, to accept the minutes of the May 7, 2018 regular meeting.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

PRIVILEGE OF THE FLOOR

- Nothing

USE OF FACILITIES

- Fire Hall - Anna Schuner requested use of the Fire Hall for a meeting on May 16, 2018 from 5:00pm to 9:00pm for a funeral dinner.
- Veterans Park - Houseman Tanner Post 1603 requested use of Veterans Park on May 28, 2018 from 9:00am to 10:00am for Veterans Memorial services.
- Fire Hall - Lyndonville Little League is requesting use of the Fire Hall on June 16, 2018 from 8:30am to 1:30pm for a car wash.
- Fire Hall - Orleans County is requesting use of the Fire Hall on June 12, 2018 from 6:00pm to 8:00pm for an open to the public nar can training.
- Veterans Park - Yates Community Library is requesting use of Veterans Park on the following days: July 2, July 4, July 9 and July 16 for Go-Art concerts in the park.
- Fire Hall - Keith & Rhonda McKinney are requesting use of the Fire Hall on October 6, 2018 from 9:30am to 2:00pm for a birthday party.

RESOLUTION NO 2018-166

USE OF FACILITIES – ANNA SCHUNER, HOUSEMAN TANNER POST 1603, LYNDONVILLE LITTLE LEAGUE, ORLEANS COUNTY, YATES COMMUNITY LIBRARY & KEITH & RHONDA MCKINNEY

ON MOTION of Trustee Woodward Jr., seconded by Trustee Cousins to approve the use of facilities for Anna Schuner, Houseman Tanner Post 1603, Lyndonville Little League, Orleans County, Yates Community Library & Keith & Rhonda McKinney as requested.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Fire Chief Bane

- Report - 90 Calls for 2018; 27 Calls for May (4 - EMS Village, 6 - EMS Town, 6 - Hazardous Conditions Town, 2 - FAST Team Medina, 3 - Mutual Aid Carlton, 1 - M/A Ridgeway, 1 - Car Fire Village, 1 - Car Fire Town, 1 - Smoke Alarm Village and 1 - Electrical Fire Town)
- Removal of Harold Suhr - Mayor Belson presented with the letter from the Board of Directors with their recommendation to remove Harold Suhr from the Fire Department due to training requirements not met.

RESOLUTION NO 2018-167

REMOVAL OF HAROLD SURH FROM THE LYNDONVILLE FIRE DEPARTMENT

ON MOTION of Trustee Woodward Jr., seconded by Trustee Wilson to approve the removal of Harold Suhr from the Lyndonville Fire Department per the recommendation and letter from the Lyndonville Fire Department Board of Directors.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Waiver to Ride in the Fire Truck for the Memorial Day Parade - Savanna Heideman

RESOLUTION NO 2018-168

APPROVAL FOR SAVANNA HEIDEMAN TO RIDE IN THE FIRE TRUCK FOR THE MEMORIAL DAY PARADE

ON MOTION of Trustee Woodward Jr., seconded by Trustee Cousins to approve Savanna Heideman to have ridden in the fire truck for the memorial day parade.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

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Report – Code Enforcement Wolfe

- No report was provided

Report – Attorney Bogan

- Attorney Bogan noted she's sent the revised Food Truck regulations to the Planning Board for review.

Report – Clerk-Treasurer Woodworth

- Clerk-Treasurer Woodworth confirmed everyone received Officer Larkin's monthly report.
- Clerk-Treasurer Woodworth presented the Board with the email from Lyndonville Little League President Craig Isaacson asking for approval to pull the winning raffle tickets from the Lake Avenue Ball Fields on June 9, 2018.

RESOLUTION NO 2018-168

APPROVAL FOR THE LYNDONVILLE LITTLE LEAGUE TO PULL THE WINNING RAFFLE TICKETS FROM THE LAKE AVENUE BALL FIELDS ON JUNE 9, 2018

ON MOTION of Trustee Cousins, seconded by Trustee Woodward Jr. to approve the Lyndonville Little League to pull the winning tickets for their annual raffle from the Lake Avenue Ball Fields on June 9, 2018

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Vouchers – Abstract A12-2 and Abstracts 1 #12584 - 12595 to be paid

General	\$	33,495.55
Water	\$	3,656.31
Sewer	\$	2,789.76
Grand Total	\$	39,941.62

RESOLUTION NO 2018-169

VOUCHERS TO BE PAID FOR ABSTRACT A12-2 AND ABSTRACT A1

ON MOTION of Trustee Cousins seconded by Trustee Woodward Jr to have Clerk-Treasurer Woodworth pay Abstract A12-2 and Abstracts A1 # 12584 - 12595.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- 2017-2018 Budget Transfers:

General Fund					
Account Number	Account Description	Amount	Transfer To/From	Amount	Transfer To/From
A0-1010-001	Legislative Board Personal Service	(\$107.00)	To A0-1010-004		
A0-1010-004	Legislative Board.Contractual	\$108.00	From A0-1010-001		
A0-1320-004	Auditor.Contractual	\$400.01	From A0-1325-004		
A0-1325-001	Clerk-Treasurer.Personal Service	(\$213.82)	To A0-1410-001		
A0-1325-002	Clerk-Treasurer.Equipment	(\$3,983.80)	To A0-3120-004		
A0-1325-004	Clerk-Treasurer.Contractual	(\$400.01)	To A0-1320-004		
A0-1410-001	Clerk (PT).Personal Service	\$213.82	From A0-1325-001		
A0-1490-002	SUPT.Equipment	\$116.17	From A0-1640-002		
A0-1490-004	SUPT.Contractual	\$40.92	From A0-1610-004		
A0-1610-004	Central Services Administration.Cont	(\$40.92)	To A0-1490-004	(\$1,915.67)	A0-1910-004
A0-1640-002	Central Garage.Equipment	(\$116.17)	To A0-1490-002		
A0-1640-004	Central Garage.Contractual	\$466.89	From A0-5142-004		
A0-1670-004	Central Print & Mail.Contractual	\$47.84	From A0-1920-004		
A0-1910-004	Unallocated Insurance	\$1,915.67	From A0-1610-004		
A0-1920-004	Municipal Association Dues	(\$47.84)	To A0-1670-004		
A0-2770-004	Unclassified - Dinner Meetings Exp	(\$40.00)	To A0-3010-004		
A0-3010-004	Public Safety.Contractual	\$40.00	From A0-2770-004		
A0-3120-004	Police.Contractual	\$3,983.80	From A0-1325-004		
A0-5142-004	Snow Removal.Contractual	(\$466.89)	To A0-1640-004		
A0-7610-004	Prog For The Aging.Contractual	(\$750.00)	To A0-8030-004		
A0-8030-004	Research - NYMS-TA Grant	\$750.00	From A0-7610-004		
A0-9010-008	State Retirement.Employee Benefits	\$844.18	From A0-9030-008		
A0-9030-008	Social Security.Employee Benefits	(\$844.18)	To A0-9010-008		

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Water Fund					
Account Number	Account Description	Amount	Transfer To/From	Amount	Transfer To/From
F0-1320-004	Auditor.Contractual	\$400.00	From F0-1920-004		
F0-1920-004	Municipal Association Dues	(\$400.00)	To F0-1320-004		
F0-8310-001	Water Admin.Personal Service	\$1,600.69	From F0-8340-001		
F0-8310-002	Water Admin.Equipment	(\$724.84)	To F0-8330-002		
F0-8330-002	Water Purification.Equipment	\$724.84	From F0-8310-002		
F0-8330-041	Water Purification.Chemicals	(\$214.85)	To F0-8330-042		
F0-8330-042	Water Purification.Testing	\$214.85	From F0-8330-041		
F0-8330-049	Water Purification.Utilities	\$7,083.47	From F0-8340-004	\$2,349.65	From F0-8340-002
F0-8340-001	Water Transm & Distribution.Personal	(\$1,600.69)	To F0-8310-001		
F0-8340-002	Water Transm & Distribution.Equipm	(\$2,428.00)	To F0-8340-041	(\$2,349.65)	To F0-8330-049
F0-8340-004	Water Transm & Distrubution.Contr	(\$7,083.47)	To F0-8330-049		
F0-8340-041	Water Transm & Distribution.Engine	\$2,428.00	From F0-8340-002		
F0-9010-008	State Retirement.Employee Benefit	\$461.34			
F0-9055-008	Disability Insurance.Employee Bene	(\$0.50)	To F0-9710-007	(\$0.37)	To F0-9710-07M
F0-9060-008	Hospital & Medical Insurance.Empl	(\$461.34)			
F0-9710-007	Bond.Interest - Refunding Issue	\$0.50	From F0-9055-008		
F0-9710-07M	Bond.Interest:Main St Line (91-09)	\$0.37	From F0-9055-008		

Sewer Fund					
Account Number	Account Description	Amount	Transfer To/From	Amount	Transfer To/From
G0-1320-004	Auditor.Contractual	\$1,399.99	From G0-8110-002		
G0-8110-001	Sewer Admin.Personal Service	\$1,600.69	From G0-8130-001		
G0-8110-002	Sewer Admin.Equipment	(\$1,399.99)	To G0-1320-004		
G0-8120-001	Sewage Collecting System.Personal	\$2,000.00	From G0-8120-002	\$577.29	From G0-8130-002
G0-8120-002	Sewage Collecting System.Equipm	(\$2,000.00)	To G0-8120-001		
G0-8120-004	Sewage Collecting System.Contract	(\$3,162.78)	To G0-8130-004		
G0-8130-001	Sewage Treatment & Disposal.Pers	\$1,600.69	To G0-8110-001		
G0-8130-002	Sewage Treatment & Disposal.Equi	(\$577.29)	To G0-8120-001		
G0-8130-004	Sewage Treatment & Disposal.Cont	\$3,162.78	From G0-8120-004		
G0-9010-008	State Retirment.Employee Benefit	\$245.30	From G0-9060-008		
G0-9030-008	Social Security.Employee Benefits	\$100.20	From G0-9060-008		
G0-9055-008	Disability Insurance.Employee Ben	(\$0.75)	To G0-9710-071		
G0-9060-008	Hospital & Medical Insurance.Empl	(\$245.30)	To G0-9010-008	(\$100.20)	To G0-9030-008
G0-9710-071	Bond Interest (92-11) Series A	\$0.75	From G0-9055-008		

RESOLUTION NO 2018-170
2017-2018 BUDGET TRANSFERS

ON MOTION of Trustee Cousins seconded by Trustee Woodward Jr. to authorize Clerk-Treasurer Woodworth to make the 2017-2018 budget transfers as presented.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth asked the Board for approval to automatically make budget transfers when necessary in the future, recommended by the Bonadio Group not to exceed \$1,000.00.

RESOLUTION NO 2018-171
BUDGET TRANSFERS

ON MOTION of Trustee Woodward Jr. seconded by Trustee Wilson to authorize Clerk-Treasurer Woodworth to make any and all budget transfers as necessary not to exceed \$1,000.00 for all future fiscal years.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Report – Trustee Kage

- Nothing - Absent

Report – Trustee Cousins

- Trustee Cousins inquired if the revised food truck regulations had a setback distance for Village festivals. Attorney Bogan advised that it did. Christmas In Lyndonville Chairman Carla Woodworth expressed her concerns with a setback during Village festivals as the Christmas In Lyndonville specifically asks for food

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vendors to come in that day. Attorney Bogan that it would state the setbacks would apply unless approved prior to the event by the Board or Committee.

Report – Trustee Wilson

- Nothing

Report – Trustee Woodward Jr.

- Nothing

Report – Mayor Belson

- Chatfield Engineers P.C. - Mayor Belson informed the Board that Chatfield Engineers P.C. has decided to merge with MRB Group, Engineering, Architecture & Surveying, D.P.C.. Mayor Belson asked for the Board's approval to accept the agreement assigning all existing contracts and agreements over to MRB Group and to authorize Mayor Belson to sign the agreement.

RESOLUTION NO 2018-172

AUTHORIZATION TO ACCEPT AND SIGN THE AGREEMENT WITH CHATFIELD ENGINEERS P.C. TO ASSIGN EXISTING CONTRACTS AND AGREEMENTS OVER TO MBR GROUP

ON MOTION of Trustee Wilson seconded by Trustee Woodward Jr. to accept the agreement to assign existing contracts and agreements with Chatfield Engineers P.C. over to MBR Group effective immediately and to authorize Mayor Belson to sign the agreement.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

OLD BUSINESS:

- Nothing

NEW BUSINESS:

- Village Hall Roof -

<u>Bidder</u>	<u>Bid Amount</u>
Country Contracting, Inc.	\$19,325.00
Matt C.M. Contracting Incorporated	\$10,250.00

RESOLUTION NO 2018- 173

VILLAGE HALL ROOF

ON MOTION of Trustee Cousins, seconded by Trustee Wilson to accept the bid from Matt C. M. Contracting Incorporated for the Village Hall roof replacement, contingent on confirmation that prevailing wage is included in the quote.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Sidewalks -

<u>Bidder</u>	<u>Bid Amount</u>
Pro Construction	\$8.25 per square foot

RESOLUTION NO 2018-174

SIDEWALKS

ON MOTION of Trustee Woodward Jr., seconded by Trustee Cousins to refuse all bids and to put the project back out to bid due back sealed by noon on July 2, 2018 to the Clerk-Treasurer's office.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Mayor Belson appointed Steven Vann to the Planning Board for the term of five (5) years expiring in 2023.
- Mayor Belson reappointed Virginia Hughes as the alternate for the Planning Board for the term of two (2) years to expire April 6, 2020 at noon.

RESOLUTION NO 2018-175

REAPPOINTMENT OF PLANNING BOARD ALTERNATE VIRGINIA HUGHES FOR A TERM OF TWO (2) YEARS EXPIRING ON APRIL 6, 2020 AT NOON

ON MOTION of Trustee Wilson, seconded by Trustee Woodward Jr. to approve the reappointment of Virginia Hughes to the Village Planning Board for the term of two (2) years to expire at noon on April 6, 2020.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

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- Mayor Belson reappointed Dorothy Covell to the Zoning Board of Appeals for the term of three (3) years to expire on April 5, 2021 at noon.

RESOLUTION NO 2018-176

REAPPOINTMENT OF DOROTHY COVELL TO THE ZONING BOARD OF APPEALS FOR A TERM OF THREE (3) YEARS EXPIRING ON APRIL 5, 2021 AT NOON

ON MOTION of Trustee Woodward Jr., seconded by Trustee Cousins to approve the reappointment of Dorothy Covell to the Village Zoning Board of Appeals for the term of three (3) years to expire at noon on April 5, 2021.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Verizon Agreement - Clerk-Treasurer Woodworth updated the Board on Computel Consultants audit on the Gross Receipts Tax with Verizon. Computel Consultants has reached an agreement of underpayment of \$500.00 from Verizon and proposed a settlement agreement. Attorney Bogan reviewed and advised to move forward with the agreement.

RESOLUTION NO 2018-177

VERIZON SETTLEMENT AGREEMENT

ON MOTION of Trustee Cousins, seconded by Trustee Woodward Jr. to accept the settlement agreement with Verizon and to authorize Mayor Belson to sign the agreement.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

REQUESTS TO THE VILLAGE PLANNING BOARD:

- Nothing

Report – Superintendent Woodworth

- Superintendent Woodworth thanked the Board for the approval to purchase 3 turbidimeters. Superintendent Woodworth asked the Board for approval to purchase two (2) more turbidimeters this will then replace them all.

RESOLUTION NO 2018-178

APPROVE SUPERINTENDENT WOODWORTH TO PURCHASE 2 TURBIDIMETERS NOT TO EXCEED \$8,500.00

ON MOTION of Trustee Cousins seconded by Trustee Woodward Jr. to approve Superintendent Woodworth to purchase two (2) turbidimeters not to exceed \$8,500.00.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Village Resident Carla Woodworth inquired what is being done to repair the Dam flood gates and the north wall, expressing her concern that the wall is going to cave in. Clerk-Treasurer Woodworth noted she is waiting for Senator Ort's office to confirm if any additional grant funds will be awarded to the Village of Lyndonville. Superintendent Woodworth asked the Board for approval to have better fencing installed around the sinking area with concerns of the continued sinking and upcoming 4th of July festivities.

RESOLUTION NO 2018-179

APPROVAL TO HAVE CHAIN LINK FENCE INSTALLED AROUND THE SINKING AREA ON THE NORTH SIDE OF THE DAM

ON MOTION of Trustee Woodward Jr. seconded by Trustee Wilson to authorize Superintendent Woodworth to have a company install chain link fence around the sinking area on the north side of the Dam.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

ON MOTION of Trustee Woodward Jr., seconded by Trustee Cousins, to adjourn the meeting at 6:45pm.

Vote: 4 Ayes (Belson, Cousins, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer