

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, March 5, 2018 at the Village Hall. Meeting opened at 6:00 p.m.

PRESENT: Mayor: John Belson
Deputy Mayor: Danny Woodward Jr.
Trustees: Andrew Cousins
Anne Marie Holland
Mary Kage
Clerk-Treasurer Teri Woodworth
Supt. of Public Works Terry M. Woodworth
Code Enforcement Officer Dan Wolfe - Absent
Attorney Katherine Bogan
Fire Chief Ben Bane
Public: Carla Woodworth, Barb Champlin, Chuck Covell, Kate Hardner, Kelly Cousins, Jim Tuk & John Champlin

APPROVAL OF THE MINUTES

ON MOTION of Trustee Cousins seconded by Trustee Woodward Jr., to accept the minutes of the February 5, 2018 Regular meeting with the correction to Trustee Kage's report to say Trustee Kage requested that the spay and neutering flier for cats be updated and sent out again this year with the Annual Water Quality reports.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

PRIVILEGE OF THE FLOOR

- Nothing

USE OF FACILITIES

- Fire Hall - Tina Stone requested use of the Fire Hall for a funeral gathering on February 16, 2018 from 6:00pm to 10:00pm.
- Village Hall - Lyndonville Little League requested use of the Village Hall for a meeting on February 26, 2018 from 7:00pm to 8:00pm.
- Veterans Park - Lyndonville United Methodist Church is requesting use of Veterans Park for a sunrise service on April 1, 2018 from 6:00am to 7:30am.
- Fire Hall - Karen Ricci is requesting use of the Fire Hall for a bridal shower on March 24, 2018 from 11:00am to 4:00pm.

RESOLUTION NO 2018-131

USE OF FACILITIES – TINA STONE, LYNDONVILLE LITTLE LEAGUE, LYNDONVILLE UNITED METHODIST CHURCH & KAREN RICCI

ON MOTION of Trustee Kage, seconded by Trustee Holland to approve the use of facilities for Tina Stone, Lyndonville Little League, Lyndonville United Methodist Church and Karen Ricci as requested.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

Report – Fire Chief Bane - Given By 1st Assistant Chief Stephen Bane Jr.

- Report - 25 Calls for 2018; 13 Calls for February (1 - EMS Village, 8 - EMS Town, 2 - Auto Alarm Village, 1 - FAST Medina and 1 - Structure Fire Town)

Report – Code Enforcement Wolfe

- No report was provided.
- Mayor Belson noted that Code Enforcement Wolfe is currently monitoring homes being repaired on Garland and West Avenue. Also Code Enforcement Wolfe would not be in the office next week as he's on vacation.

Report – Attorney Bogan

- Nothing

ON MOTION of Trustee Kage, seconded by Trustee Cousins, to open the public hearing of a local law to establish a historic preservation district of the Village of Lyndonville at 6:05pm.

- Attorney Bogan explained the proposed Historic Preservation District. Chuck Covell, owner of Covell's Creekside Laundromat expressed his concerns relative to being told what he can and can't do to his property. Mr. Covell requested that his property be removed from the proposed Historic Preservation District. Kate Hardner expressed her concerns regarding the pros and cons of the proposed district on how it would affect her property. Barb Champlin inquired as to why the district only included the west side of Main Street. Mayor Belson noted there isn't any property on the east side that would fit as most are tax exempt properties. Jim Tuk noted he'd like to see downtown revitalized, that the Village needs to encourage homeowners as well.

ON MOTION of Trustee Holland, seconded by Trustee Kage, to close the public hearing of a local law to establish a historic preservation district of the Village of Lyndonville at 6:23pm.

Report – Clerk-Treasurer Woodworth

- Police Report - Confirmed everyone received Officer Larkin's police report.
- Clerk-Treasurer Woodworth thanked all department heads for submitting their estimated budgets by March 1st.

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- Clerk-Treasurer Woodworth informed the Board that one of the two hard drives in her computer died about two weeks ago. Village IT rep Bill Belson has since installed two new hard drives. Clerk-Treasurer Woodworth asked the Board for approval to declare the bad hard drive junk and to destroy it by drilling a hole through it. The other hard drive is being kept as a backup drive.

RESOLUTION NO 2018-132

DESTROY BAD HARD DRIVE FROM CLERK-TREASURER WOODWORTH'S COMPUTER

ON MOTION of Trustee Cousins seconded by Trustee Woodward Jr. to declare the bad hard drive from Clerk-Treasurer Woodworth's computer junk and to destroy it by drilling a hole through it.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- Vouchers – Abstract A9-1 and Abstracts 10 #12235 -12307 to be paid

General	\$ 12,499.63
Water	\$ 29,881.15
Sewer	\$ <u>3,917.56</u>
Grand Total	\$ 46,298.34

RESOLUTION NO 2018-133

VOUCHERS TO BE PAID FOR ABSTRACT A9-1 AND ABSTRACT A10

ON MOTION of Trustee Woodward Jr. seconded by Trustee Kage to have Clerk-Treasurer Woodworth pay Abstract A9-1 and Abstracts A10 #12235 - #12307.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

Report – Superintendent Woodworth

- Waste Water Treatment Plant - Superintendent Woodworth would like start moving forward with the DEC's requirements for disinfecting effluent at the Waste Water Treatment Plant. Chatfield Engineers P.C. has quoted \$2,000.00 for the application fee, total including their services approximately \$3,250.00.

RESOLUTION NO 2018-134

TO AUTHORIZE CHATFIELD ENGINEERS P.C. TO SUBMIT THE APPLICATION FOR THE DEC REQUIRED DISINFECTANT OF THE EFFLUENT

ON MOTION of Trustee Woodward Jr. seconded by Trustee Cousins to authorize Chatfield Engineers P.C. to submit the application for the DEC required disinfectant of the effluent.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- Trees - Superintendent Woodworth will be working with Trustee Cousins to start looking into the lack of trees in the community. A tree committee may need to be formed in the future.
- Bridge - Superintendent Woodworth is going to reach out to NYS DOT regarding the Main Street bridge to see if something can be done about getting it repaired.
- Lyndonville #67 - Superintendent Woodworth noted there has been an issue with lights on Lyndonville #67, its been out of service approximately a month. Superintendent Woodworth is working with the owner of Empire Emergency Apparatus on getting the problem resolved as soon as possible.

Report – Trustee Kage

- Planning Board - Trustee Kage expressed her concerns with communication between the Village Board and the Village Planning Board. Trustee Kage suggested that anything to be addressed by the Village Planning Board be voted upon by the Village Board, and be recorded in the Village Board minutes. Trustee Kage noted that per Open Meeting Laws, minutes must be completed within two weeks from a meeting and asked that the Village Board minutes be forwarded to the Village Planning Board when completed. That would allow the Village Planning Board time for review prior to their monthly meeting. Clerk-Treasurer Woodworth noted that would only be giving the Planning Board two days notice prior to their meeting. Mayor Belson noted the Village Planning Board will have to be a month behind on items referred from the Village Board due to timing of meetings. Trustee Kage requested that a special section be added to the minutes specifically for the Village Planning Board.

Report – Trustee Woodward Jr.

- Nothing

Report – Trustee Holland

- Nothing

Report – Trustee Cousins

- Nothing

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Report – Mayor Belson

- Nothing

OLD BUSINESS:

- Nothing

NEW BUSINESS:

- New York Main Street Technical Assistance (NYMS-TA) Grant - Mayor Belson presented the Board with a proposed letter to send out for request for proposals for the grant.

RESOLUTION NO 2018-135

TO AUTHORIZE CLERK-TREASURER WOODWORTH TO SEND OUT THE REQUEST FOR PROPOSALS FOR THE NEW YORK MAIN STREET TECHNICAL ASSISTANCE GRANT (NYMS-TA)

ON MOTION of Trustee Cousins, seconded by Trustee Holland, to authorize Clerk-Treasurer Woodworth to send out the request for proposals for the New York Main Street Technical Assistance Grant (NYMS-TA)

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- Kendall-Yates-Carlton Local Revitalization Program (KYC LWRP) - Mayor Belson presented the Board with a letter and map from Orleans County Department of Planning and Development Director James Bensley looking to see if the Village of Lyndonville is interested in joining the KYC LWRP as it would cover Johnsons Pond and creek. Trustee Cousins inquired if the Village would have a representative on the KYC LWRP, Mayor Belson stated he believes so.

RESOLUTION NO 2018-136

TO JOIN THE KENDALL-YATES-CARLTON LOCAL REVITALIZATION PROGRAM (KYC LWRP)

ON MOTION of Trustee Holland, seconded by Trustee Kage, to join the Kendall-Yates-Carlton Local Revitalization Program (KYC LWRP)

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- Financial Advisor Agreement - Mayor Belson presented the Board with a new agreement with Municipal Solutions to work on the water rates and possible grant project. Attorney Bogan noted that herself, Paul Chatfield, Jeff Smith from Municipal Solutions, Mayor Belson, Trustee Cousins, Clerk-Treasurer Woodworth and Superintendent Woodworth had a wonderful meeting regarding water rates and cost of production and things are moving forward with determining the Town of Yates rate as well as the Village's.

RESOLUTION NO 2018-137

TO AUTHORIZE MAYOR BELSON TO EXECUTE THE FINANCIAL ADVISOR AGREEMENT WITH MUNICIPAL SOLUTIONS

ON MOTION of Trustee Cousins, seconded by Trustee Holland, to authorize Mayor Belson to execute the financial advisor agreement with Municipal Solutions.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

RESOLUTION 2018-138

LOCAL LAW 2018-1 ESTABLISHING A HISTORIC PRESERVATION DISTRICT OF THE VILLAGE OF LYNDONVILLE

ON MOTION of Trustee Kage, seconded by Trustee Holland to adopt a Local Law 2018-1 establishing a historic preservation district in the Village of Lyndonville with the correction to section D, 1 to say "All those structures abutting the east side of Main Street, bounded on the south by the intersection of Eagle Street and Main Street and on the north by the north bounds of Johnson Creek.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- Barb Champlin asked what's going on with food trucks in the Village, referring prior minutes she's read. The Board expressed they were trying to establish regulations on food trucks in the Village. Attorney Bogan noted that currently there are no regulations therefore food trucks could come in anytime and park anywhere. Mrs. Champlin expressed her concerns regarding business being taken away from existing businesses in the community if food trucks were to start coming in.

ON MOTION of Trustee Woodward Jr., seconded by Trustee Cousins, to adjourn the meeting at 6:51pm.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer