

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, March 4, 2019 at the Village Hall.  
Meeting opened at 6:00 PM**

PRESENT: Mayor: John Belson  
Deputy Mayor: Danny Woodward Jr.  
Trustees: Andrew Cousins  
Mary Kage  
Darren Wilson  
Clerk-Treasurer Teri Woodworth  
Supt. of Public Works Terry M. Woodworth  
Code Enforcement Officer Dan Wolfe - Absent  
Attorney Katherine Bogan  
Fire Chief Ben Bane  
Public: Kurt Rosentreter, Kimberly Kenyon, Carla Woodworth, Susan Campbell, Harvey Campbell, Jeremy Foss, Barb Champlin, John Champlin, Corey Champlin, Linda Fisk, Mike Heideman

**APPROVAL OF THE MINUTES**

**ON MOTION** of Trustee Wilson seconded by Trustee Kage, to accept the minutes of the February 4, 2019 regular meeting.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**PRIVILEGE OF THE FLOOR**

- Mother's Out Front – Harvey Campbell presented the Board with a model fishing line recycling station. Mr. Campbell noted the group would maintain and empty the recycling stations. Mr. Campbell asked for approval to put two on the edge of Veterans Park and a couple in Fisher Man's Park.

**RESOLUTION NO 2019-27**

**FISHING LINE RECYCLING STATIONS**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Kage, to approve the Mother's Out-Front group to work with Superintendent Woodworth to install up to 7 fishing line recycling stations at Veterans Park and Fisher Man's Park.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Carla Woodworth presented the Board with a 1913 Orleans County Atlas that was acquired from the Woodworth family. Mrs. Woodworth wanted to donate the atlas to the Village of Lyndonville Historian's records. Mayor Belson thanked Mrs. Woodworth for the donation.

**ON MOTION** of Mayor Belson, seconded by Trustee Wilson, to open the public hearing of the Mobile Food Vendors Regulations of the Village of Lyndonville at 6:05pm.

Attorney Bogan briefly explained the proposed Mobile Food Vendor Local Law. Curley's Lyndonville Hotel owner Kurt Rosentreter expressed his concerns with regards to: what is the benefit to the Village with passing such law, who would be enforcing the Local Law, trash pickup, restroom use. E-Z Shop and HoJack Ice Cream Shack & Snack Shack Grill owners John and Barb Champlin express their concerns with regards to: Mobile Food Vendor's coming into the Village would hurt the existing businesses, where can they be parked/located, who would receive the sales tax, are food trucks being asked to come to the community for the fisherman, is there regulations on distance, days and times. Attorney Bogan explained that the Local Law would prevent unruly vendors from coming into the Village anytime they want and from parking in front of current business. Attorney Bogan noted that the Local Law would be enforced by the Village's Code Enforcement Officer. Attorney Bogan mentioned the Law has a 50' setback from any existing business and has regulations on the hours and days. Trustee Cousins noted this Local Law would allow the Village to regulate during events. Trustee Wilson added in the future events may need food trucks to draw people to the community. Christmas in Lyndonville Chairperson Carla Woodworth noted that Christmas in Lyndonville has brought food trucks in however they have regulated what they could sell so that it doesn't hurt the current businesses. Mrs. Champlin asked if the Village was soliciting mobile food trucks for the fisherman. Mayor Belson stated no we are not. Mrs. Champlin asked if the Village could ban mobile food trucks. Mother's Out-Front Chairperson Susan Campbell inquired if a fee per day would be applied. Mayor Belson noted the Board will table the Local Law for further discussion at the March 25, 2019 workshop.

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Cousins, to close the public hearing of the Mobile Food Vendors Regulations of the Village of Lyndonville at 6:28pm.

**USE OF FACILITIES**

- Village Hall – Lyndonville Little League requested use of the Village Hall for a meeting on February 18, 2019 from 6:45pm to 7:30pm.
- Lake Avenue Ball Fields – Lyndonville Little League is requesting use of the Lake Avenue Ball Fields from March 30, 2019 to June 29, 2019 for baseball and softball practices and games. The Little League will provide a schedule and insurance to Clerk-Treasurer Woodworth once finalized.
- Fire Hall – Amy Avery is requesting use of the Fire Hall from noon to 3:00pm on April 6, 2019 for a birthday party.
- Veterans Park – Genesee-Orleans Regional Arts Council is requesting use of Veterans Park from 2:00pm to 6:00pm on July 4, 2019 for a concert.

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- Patterson Park – Lyndonville United Methodist Church is requesting use of Patterson Park from 6:00am to 7:30am on April 21, 2019 for sunrise service.

**RESOLUTION NO 2019-28**

**USE OF FACILITIES – LYNDONVILLE LITTLE LEAGUE, AMY AVERY, GENESEE-ORLEANS REGIONAL ARTS COUNCIL, LYNDONVILLE UNITED METHODIST CHURCH**

**ON MOTION** of Trustee Cousins, seconded by Trustee Woodward Jr., to approve the use of facilities for the Lyndonville Little League, Amy Avery, Genesee-Orleans Regional Arts Council and Lyndonville United Methodist Church as requested pending Clerk-Treasurer Woodworth receives the required schedule and insurance prior to March 30, 2019 for the Lyndonville Little League.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Fire Chief Bane**

- Report – 25 Calls for 2019; 11 Calls for February (2 – EMS Town, 4 – EMS Village, 1 – Water Problem Town, 1 FAST Team Ridgeway and 3 – Wires down Town)
- Rescue tool – Chief Bane presented the Board with 4 quotes to replace the Fire Departments current rescue tool. Trustee Woodward Jr. noted the Public Safety Committee authorized Chief Bane to spend \$10,000.00 out of this year’s budget to purchase the rescue tool instead of using any funds from the NYCLASS Fire Comp account. The Lyndonville Fire Department will cover any additional costs associated with the purchase from their fund drive funds. Chief Bane noted the Department approved the quote from Lyons Emergency Equipment.

**RESOLUTION NO 2019-29**

**QUOTE FROM LYONS EMERGENCY EQUIPMENT**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Cousins, to accept the quote from Lyons Emergency Equipment of \$25,814.50 to replace the new rescue tool, approving Chief Bane use up to \$12,000.00 from this year’s current budget with the Lyndonville Fire Department using their fund drive funds to cover the remaining costs.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Code Enforcement Wolfe**

- No report was provided

**Report – Attorney Bogan**

- Nothing

**Report – Clerk-Treasurer Woodworth**

- Clerk-Treasurer Woodworth confirmed everyone received Officer Larkin's Police Report.
- Clerk-Treasurer Woodworth thanked all department heads for returning their 2019/2020 budget estimates. Clerk-Treasurer Woodworth proposed a special meeting for March 25, 2019 at 2:00pm to present the tentative budget.
- Vouchers – Abstract A9-1 & A10 #13220 - 13280 to be paid

General	\$	14,776.20
Water	\$	41,258.18
Sewer	\$	<u>5,265.48</u>
<b>Grand Total</b>	<b>\$</b>	<b>61,299.86</b>

**RESOLUTION NO 2019-30**

**VOUCHERS TO BE PAID FOR ABSTRACT A9-1 & A10**

**ON MOTION** of Trustee Wilson, seconded by Trustee Kage, to have Clerk-Treasurer Woodworth pay Abstract A9-1 & A10 #13220 - 13280.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Superintendent Woodworth**

- Nothing

**Report – Trustee Kage**

- Trustee Kage asked the Board to consider adopting a policy to give forgiveness or waivers on sewer charges when filling a pool or when water is left on by accident.

**Report – Trustee Woodward Jr.**

- Nothing

**Report – Trustee Wilson**

- Trustee Wilson noted he would like to look further into things with regards to a policy on forgiveness or waivers on sewer charges. Attorney Bogan noted a policy should be done. Superintendent Woodworth offered to work

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with Trustee Wilson on a policy. Superintendent Woodworth noted there was a large leak at a residence on Eagle Street this weekend.

**Report – Trustee Cousins**

- Nothing

**Report – Mayor Belson**

- Mayor Belson noted there will be a meeting on March 15, 2019 with Labella Associates with regards to moving forward on the Main Street grant.
- Mayor Belson noted there will be a meeting on March 25, 2019 at 2:00 with Municipal Solutions with regards to the water rate analysis.
- Mayor Belson noted the 2019 Orleans County National Night Out is August 6, 2019 and anyone interested in the Battle of the Belts competition can get an entry form from the Clerk.

**OLD BUSINESS:**

- Nothing

**NEW BUSINESS:**

- Elections Inspectors - Clerk-Treasurer Woodworth asked the Board to approve paying the elections inspectors \$10.00 per hour.

**RESOLUTION NO 2019-31**

**ELECTIONS INSPECTORS PAY**

**ON MOTION** of Trustee Wilson seconded by Trustee Cousins, to pay the elections inspectors \$10.00 per hour.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- NYCLASS – Employee Benefits Account – Clerk-Treasurer Woodworth asked the Board to approve the transfer of \$18,859.06 from the NYCLASS Employee Benefits account into the appropriate general, water and sewer funds for the health insurance/final payout to Daniel Fuller.

**RESOLUTION NO 2019-32**

**NYCLASS TRANSFER FROM EMPLOYEE BENEFITS**

**ON MOTION** of Trustee Cousins seconded by Trustee Wilson, to authorize Clerk-Treasurer Woodworth to transfer \$18,859.06 from the NYCLASS Employee Benefit account into the appropriate general, water and sewer funds.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Employee Handbook – Clerk-Treasurer Woodworth present the Board with the proposed change to the probationary period from one (1) year to six (6) months.

**RESOLUTION NO 2019-33**

**EMPLOYEE HANDBOOK – PROBATIONARY PERIOD FOR NEW HIRES**

**ON MOTION** of Trustee Cousins seconded by Trustee Kage, to authorize changing the probationary period for new hires from one (1) year to six (6) months in the Village employee handbook.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- MRB Group – Clerk-Treasurer Woodworth presented the Board with the proposal of \$2,500.00 from MRB Group for grant administration professional services for the Wastewater Treatment Plant Disinfection grant. The grant administration costs would qualify to be covered under the \$30,000 grant the Village has been awarded.

**RESOLUTION NO 2019-34**

**MRB GROUP – GRANT ADMINISTRATION PROFESSIONAL SERVICES**

**ON MOTION** of Trustee Cousins seconded by Trustee Woodward Jr., to accept the proposal of \$2,500.00 from the MRB Group for grant administration professional services for the Wastewater Treatment Plant Disinfection Engineering Plan.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Orleans County Legislature Resolutions 103-319, 102-219, 106-219 – Attorney Bogan briefly explained the resolutions.

**RESOLUTION NO 2019-35**

**SUPPORT OF ORLEANS COUNTY LEGISLATURE RESOLUTIONS 103-319, 102-219, 106-219**

**ON MOTION** of Trustee Cousins seconded by Trustee Woodward Jr., to support Orleans County Legislature's resolutions 103-319, 102-219, 106-219 and to send certified copies of the resolutions to the appropriate agencies.

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Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Arbor Day – Superintendent Woodworth asked the Board to make April 26, 2019 Arbor Day for the Village of Lyndonville.

**RESOLUTION NO 2019-36**  
**ARBOR DAY**

**ON MOTION** of Trustee Kage seconded by Trustee Wilson, to make April 26, 2019 Arbor Day for the Village of Lyndonville and authorize Mayor Belson to issue a proclamation.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Village Planning Board/Zoning Board:**

- Nothing

**ON MOTION** of Trustee Cousins, seconded by Trustee Kage, to adjourn the meeting at 6:47 PM.

Vote: 5 Ayes (Belson, Cousins, Kage, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

*Teri M. Woodworth*  
Clerk-Treasurer