

Special meeting of the Trustees, Village of Lyndonville was held on Monday, March 27, 2017 at the Village Hall. Meeting opened at 2:05 p.m.

PRESENT: Mayor: John Belson
Trustees: Andrew Cousins
Charles Covell
Mary Kage - Absent
Danny Woodward Jr.
Clerk-Treasurer Teri Woodworth
Supt. of Public Works Terry M. Woodworth
Code Enforcement Officer Michael Hartman - Absent
Attorney Katherine Bogan - Excused
Fire Chief Ben Bane - Excused
Public:

USE OF FACILITIES

- Fire Hall - Wallace Snyder is requesting the use of Fire Hall for a birthday party on April 1, 2017 from 4pm to 7pm.
- Village Hall - Lyndonville Central School is requesting the use of Village Hall for a tutoring on March 8, 15, 22 29, April 5, 19, 26, 2017 from 3:15pm to 4:30pm.

RESOLUTION NO 2017-38

USE OF FACILITIES – WALLACE SNYDER AND LYNDONVILLE CENTRAL SCHOOL

ON MOTION of Trustee Woodward Jr, seconded by Trustee Covell to approve the use of facilities for Wallace Snyder for April 1, 2017, for Lyndonville Central School for March 8, 15, 22, 29 and April 5, 19, 26, 2017.

Vote: 3 Ayes (Belson, Covell, Woodward Jr.); 0 Nays; 0 Abstain

PRESENTATION OF THE 2017-2018 PROPOSED BUDGET

- Clerk-Treasurer Woodworth explained the changes in the proposed budget:
- General Fund Revenue:
 - Real Property Tax would increase 1.5% making the rate \$13.856. That's an increase of \$0.205 per thousand from last year's rate of \$13.651.
 - PILOT Payments - Stopped in 2015/2016 for Empire Fruits now is now fully taxable.
 - Treasurer's Fee's - Getting a lot more requests for copying and faxing.
 - Interest & Earnings - the NYCLASS reserve accounts are making a lot more interest than they have in the past.
 - Rental of Real Property will increase 3% annually on August 1st.
 - Appropriated Fund Balance, will not be using any fund balance within this budget
 - Interfund Transfer - Will not be moving any monies from Water to General to help support Sewer this budget
- Water Fund Revenue:
 - Metered Water Sales - Town of Yates - This slight increase is projected on usage not on any rate increases. Clerk-Treasurer Woodworth noted that the Water Rate Agreement with the Town of Yates expired June 1, 2015 and a new agreement and rate really need to be negotiated soon.
 - Interest & Earnings - the NYCLASS reserve account is making a lot more interest than in the past.
 - Misc Income - Courier Reimb - Job Corp - Job Corp will no longer be sharing courier services for water sampling as they are no longer required to submit testing.
 - Appropriated Fund Balance, will not be using any fund balance within this budget
- Sewer Fund Revenue:
 - Sewer Property Tax - The Village will not be implementing a sewer property tax this year per advisement from the Village Financial Advisor Municipal Solutions.
 - Sewer Rents - proposing an increase in the sewer rate from \$5.20 per thousand to \$6.20 per thousand based on 95% of the water usage.
 - Interfund Revenues - \$44,920.00 will be received from the General Fund to help support the Sewer with the understanding that this will not be repaid to the General Fund.

**Clerk-Treasurer Woodworth noted that she and Mayor Belson met with Jeff Smith from Municipal Solutions and they will be setting up a workshop to meet with the Board as well to work on a five to ten year plan.

- General Fund Expenses:
 - Legislative Board Personal Services- No Increase
 - Legislative Board Contractual - Increased for costs on municipal law book updates
 - Mayor Personal Services - No Increase
 - Clerk-Treasurer Personal Services - 2% pay increase. Clerk-Treasurer's pay has been split as Clerk-Treasurer, Water Admin and Sewer Admin. \$10,100.00 has been taken out of both Water Admin and Sewer Admin and put into Clerk-Treasurer Personal Service to help reduce the Sewer Fund budget some.
 - Clerk PT - 2% pay increase
 - Supt Personal Services - 2% pay increase, shifted some payroll around due to Superintendent Woodworth is a working Superintendent.
 - Insurance - Broker is shopping insurance and will keep the rate flat this year.

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- Municipal Dues - There is now a membership fee for the Association of Municipalities
- Contingent Fund - Reserve built in for possible emergency repair on the Dam flood gates.
- Snow Personal Services - shifted around payroll to other areas based on history
- Parks - Increased based on work and repairs need at the Dam flood gates
- Planning Board - Board approved paying \$15.00 per member per Village Planning Board meeting attended starting June 1, 2017.
- Retirement - Based on projection from Retirement
- Social Security & Medicare - Based on proposed pay increases
- Workman's Comp - Based on Orleans County Self-Insurance
- Medical Insurance - Based on keeping the same plans
- Interfund Transfer - \$44,920.00 to be given to the Sewer fund to support it
- Water Fund Expenses:
 - Water Admin - 2% pay increase. Clerk-Treasurer's pay has been split as Clerk-Treasurer, Water Admin and Sewer Admin. \$10,100.00 has been taken out of both Water Admin and Sewer Admin and put into Clerk-Treasurer Personal Service to help reduce the Sewer Fund budget some.
 - Water Admin Equipment/Contractual - Moved \$2,000.00 from equipment to contractual
 - Water Purification Personal Services - 2% pay increase
 - Water Purification Testing - Increased \$600.00
 - Water Purification Utilities - Increased \$200.00
 - Interfund Transfers - No giving to the General Fund to then be given to Sewer Fund this year
 - Transfer to Capital Project Fund: proposing opening a NYCLASS Reserve Account for future projects \$33,603.00
- Sewer Fund Expenses:
 - Sewer Admin - 2% pay increase. Clerk-Treasurer's pay has been split as Clerk-Treasurer, Water Admin and Sewer Admin. \$10,100.00 has been taken out of both Water Admin and Sewer Admin and put into Clerk-Treasurer Personal Service to help reduce the Sewer Fund budget some.
 - Sewer Collections Personal Services - 2% pay increase
 - Sewer Collections Contractual - Decreased based on history
 - Sewer Treatment & Disposal Personal Services - Shifted some to Sewer Collections Personal Services
 - Bond 92-01 - Paid Off
- Fire Department Expenses:
 - Personal Services - 2% pay increase (DPW employee's)
 - Equipment - Chief Bane proposed \$10,000.00 decrease
 - Pagers - Chief Bane proposed \$1,5000.00 decrease to \$3,000.00
 - Buildings - Chief Bane proposed \$5,532.00 Clerk-Treasurer proposes \$6,000.00 looking at the history
 - EMS - Chief Band proposed increase of \$500.00 to \$5,500.00
 - Training - Chief Bane proposed decrease to \$1,500.00
 - Self-Insurance - \$4,526.00 per Orleans County (claim effecting that)
 - Insurance - Clerk proposed \$9,158.00 per Broker Tompkins Insurance (Includes new truck)
 - NYCLASS - Chief Bane proposed \$5,000.00
 - Fuel - Chief Bane proposed \$3,000.00
 - Truck payment - \$17,902.00

RESOLUTION NO 2017-39

PUBLIC HEARING FOR THE TENTATIVE 2017-2018 TENTATIVE BUDGET

ON MOTION of Trustee Covell, seconded by Trustee Woodward Jr. to set the Public Hearing for the 2017-2018 Tentative Budget for April 6, 2017 at 1:05pm at the Village Hall

Vote: 4 Ayes (Belson, Cousins, Covell, Woodward Jr.); 0 Nays; 0 Abstain

RESOLUTION NO 2017-40

PUBLIC HEARING FOR A LOCAL LAW INCREASING SEWER RATE CHANGES BY AMENDING CHAPTER 190 OF THE CODE OF THE VILLAGE OF LYNDONVILLE

ON MOTION of Trustee Covell, seconded by Trustee Woodward Jr. to set the Public Hearing for a Local Law Increasing Sewer Rate Changes by Amending Chapter 190 of the Code of the Village of Lyndonville for April 6, 2017 at 1:00pm at the Village Hall

Vote: 4 Ayes (Belson, Cousins, Covell, Woodward Jr.); 0 Nays; 0 Abstain

ON MOTION of Trustee Woodward Jr., seconded by Trustee Covell, to adjourn the meeting at 2:52pm.

Vote: 4 Ayes (Belson, Cousins, Covell, Woodward Jr.); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer