

Special meeting of the Trustees, Village of Lyndonville was held on Monday, March 26, 2017 at the Village Hall. Meeting opened at 2:03 p.m.

PRESENT: Mayor: John Belson
Trustees: Andrew Cousins
Anne Marie Holland - Absent
Mary Kage
Danny Woodward Jr.
Clerk-Treasurer Teri Woodworth
Supt. of Public Works Terry M. Woodworth
Code Enforcement Officer Dan Wolfe - Excused
Attorney Katherine Bogan - Excused
Fire Chief Ben Bane - Excused
Public: Darren Wilson, Virginia Nicholson

PRESENTATION OF THE 2018-2019 PROPOSED BUDGET

- Clerk-Treasurer Woodworth explained the changes in the proposed budget:

General Fund Revenue:

- Real Property Tax would increase 1.9% making the rate \$14.119. That's an increase of \$0.263 per thousand from last year's rate of \$13.856.
- PILOT Payments - Stopped in 2015/2016 for Empire Fruits now is now fully taxable.
- Vital Statistics Fees - this is for certified copies of death certificates, has been included in Treasurer's fees in the past.
- General Services Other Govt - Per our auditors these codes have been added for the Lyndonville Central School Gas Reimbursement and Christmas in Lyndonville tree fee. In the past they were recorded under misc income. The auditors prefer that we don't use the misc income code.
- Fire Protection Services Other Governments - This is the Town of Yates contribution, increased due to the Fire Budget increased
- Interest & Earnings - the NYCLASS reserve accounts are making a lot more interest than they have in the past.
- Rental of Real Property will increase 3% annually on August 1st.
- Games of Chance - Decrease from \$25.00 to \$10.00 due to that is only the portion of the licensing fee the Village gets to keep.
- Sales of Scrap & Excess Materials - Decreased from \$1,000.00 to \$150.00, Superintendent Woodworth doesn't have excess materials to get rid of.
- Sales of Equipment - Decreased from \$3,500.00 to \$1,000.00. Superintendent Woodworth proposes selling one DPW truck, estimated revenue of \$3,000.00 which has been divided evenly across all 3 funds.
- Misc Income - Advised by our auditors to stop using these codes. Have been allocated under the correct codes now.
- Mortgage Tax - Increased \$500.00 given history
- State Aid - Per OSC this is the correct code for State Aid Per Capita
- CHIPS - This is the estimated budget available from NYS, Superintendent Woodworth is looking to use possibly for a piece of equipment in the 18/19 budget year.
- Interfund Transfer - Budgeting to received \$20,500.00 from Water to General to help support Sewer .
- Appropriated Fund Balance, will be using \$25,803.00 in this years budget

Water Fund Revenue:

- Metered Water Sales - Town of Yates - This slight decrease is projected on usage not on any rate changes.
- Metered Water Sales - Yates Water Sales - This slight decrease is due to history of use, not on any rate changes.
- Water Service Charges - Frozen Meters - Dues to history this has been removed. The fee still stands at \$100.00, just doesn't happen often.
- General Services Other Govt - Per our auditors these codes have been added for the courier reimbursement fees with the Town of Yates, Town of Ridgeway and Village of Albion. In the past they were recorded under misc income. The auditors prefer that we don't use the misc income code.
- Debt Service Other Governments - This is the portion the Town of Yates pays on the water bonds, it's a set schedule.
- Interest & Earnings - the NYCLASS reserve account is making a lot more interest than in the past.
- Sale of Scrap & Excess Materials - Decreased from \$500.00 to \$150.00, Superintendent Woodworth doesn't have excess materials to get rid of.
- Sales of Equipment - Increased from \$0.00 to \$1,000.00. Superintendent Woodworth proposes selling one DPW truck, estimated revenue of \$3,000.00 which has been divided evenly across all 3 funds.
- Misc Income - Advised by our auditors to stop using these codes. Have been allocated under the correct codes now.
- Appropriated Fund Balance, will not be using any fund balance within this budget

Sewer Fund Revenue:

- Sewer Rents - decrease from \$84,700.00 to \$84,000.00 based on history of usage, not on any rate changes.
- Sewer Charges Avail - decrease from \$38,000.00 to \$37,700.00 based on history, not on any rate changes.
- Sales of Scrap & Excess Materials - Increase from \$0.00 to \$150.00, small amount of scrap this year.
- Sales of Equipment - Increased from \$0.00 to \$1,000.00. Superintendent Woodworth proposes selling one DPW truck, estimated revenue of \$3,000.00 which has been divided evenly across all 3 funds.

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- Interfund Revenues - \$47,215.00 will be received from the General Fund to help support the Sewer with the understanding that this will not be repaid to the General Fund.

General Fund Expenses:

- Legislative Board Personal Services- No Increase
- Mayor Personal Services - No Increase
- Clerk-Treasurer Personal Services - 2% pay increase. Clerk-Treasurer's pay has been split as Clerk-Treasurer, Water Admin and Sewer Admin.
- Clerk PT - 2% pay increase
- Supt Personal Services - 2% pay increase
- Supt Equipment - Increased from \$500.00 to \$700.00 due to history and projected updating.
- Central Services Admin Contractual - Increased from \$9,000.00 to \$30,000.00. Budgeting for Village Hall roof to be redone, estimated \$20,000.00.
- Central Garage Fuel - Increased from \$10,500.00 to \$12,600.00, to cover true expense. Is offset by the proposed Lyndonville Central School reimbursement under revenue.
- Unallocated Insurance - Broker is proposing 2% increase
- Contingent Fund - Reserve built in for possible emergency repairs.
- Police Personal Services - Increased from \$19,500.00 to \$ 22,000.00 due to increase in allowed hours not due to pay increase.
- Zoning Contractual - Increased from \$ 300.00 to \$500.00. Board approved paying \$15.00 per member per Zoning Board member per meeting attended starting June 1, 2017.
- Research - NYMS-TA Grant - \$5,000.00, Village's contribution for approved grant.
- Retirement - Based on projection from Retirement
- Social Security & Medicare - Based on proposed pay increases
- Workman's Comp - Decrease \$4,272.00 to \$3,704.00. Based on Orleans County Self-Insurance
- Medical Insurance - Increase \$15,400.00 to \$17,400.00. Based on keeping the same plans
- Other Employee Benefits - NYCLASS - EE Reserve - Increased from \$0.00 to \$10,000.00 to allow for adequate funding for future retirements
- Interfund Transfer - \$47,215.00 to be given to the Sewer fund to help support it, will not be paid back.

Water Fund Expenses:

- Auditor - Decrease from \$6,050.00 to \$5,000.00 due to no additional assistance with reconciliation this year.
- Unallocated Insurance - Broker is proposing 2% increase
- Water, Equip & Cap Outlay (New) - \$10,116.00 to go into NYCLASS water reserve account for future repairs.
- Retirement - Based on projection from Retirement
- Workman's Comp - Decrease \$1,851.00 to \$1,605.00. Based on Orleans County Self-Insurance
- Medical Insurance - Increase \$15,400.00 to \$17,400.00. Based on keeping the same plans
- Interfund Transfers - Giving \$20,500.00 to the General Fund to help support the Sewer Fund this year.
- Transfer to Capital Project Fund - not using this year.

Sewer Fund Expenses:

- Auditor - Decrease from \$4,000.00 to \$2,000.00 due to no additional assistance with reconciliation this year.
- Unallocated Insurance - Broker is proposing 2% increase
- Sewer Collections Contractual - Increased \$1,000.00 based on history
- Retirement - Based on projection from Retirement
- Social Security & Medicare - Based on proposed pay increases
- Workman's Comp - Decrease \$996.00 to \$863.00. Based on Orleans County Self-Insurance
- Medical Insurance - Increase \$15,400.00 to \$17,400.00. Based on keeping the same plans

Fire Department Expenses:

- Equipment - Chief Bane proposed \$10,000.00 increase from \$10,000.00 to \$20,000.00
- Fire Protection Contractual - Chief Bane proposed increase from \$0.00 to \$6,500.00
- Fire Self Insurance - Decrease from \$4,526.00 to \$4,378.00. Based on Orleans County Self-Insurance
- Fire Buildings & Equipment Insurances - Clerk proposed \$5,761.00 per Broker 2% increase
- Fire Fighters Accident Policy - Clerk proposed \$714.00 per Broker
- NYCLASS Fire Comp Acct - Chief Bane proposed increase from \$5,000.00 to \$15,000.00
- NYCLASS - User of Fac - LFD - Clerk proposed \$100.00 this is for non-members rental fee. This was not put into the calculations for figuring the Town of Yates rate as this is simply rental fee coming straight from the renter into the NYCLASS account.

RESOLUTION NO 2018-140

PUBLIC HEARING TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW 3-c

ON MOTION of Trustee Woodward, seconded by Trustee Kage to set the Public Hearing to override the tax levy limit established in general municipal law 3-c for April 9, 2018 at 9:00am at the Village Hall.

Vote: 4 Ayes (Belson, Cousins, Kage, Woodward Jr.); 0 Nays; 0 Abstain

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RESOLUTION NO 2018-141

PUBLIC HEARING FOR THE TENTATIVE 2018-2019 TENTATIVE BUDGET

ON MOTION of Trustee Kage, seconded by Trustee Cousins to set the Public Hearing for the 2018-2019 Tentative Budget for April 9, 2018 at 9:05am at the Village Hall

Vote: 4 Ayes (Belson, Cousins, Kage, Woodward Jr.); 0 Nays; 0 Abstain

ON MOTION of Trustee Cousins, seconded by Trustee Kage, to adjourn the meeting at 2:42pm.

Vote: 4 Ayes (Belson, Cousins, Kage, Woodward Jr.); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer

DRAFT