

Regular meeting of the Trustees, Village of Lyndonville was held on Monday, February 5, 2018 at the Village Hall. Meeting opened at 6:00 p.m.

PRESENT: Mayor: John Belson
Deputy Mayor: Danny Woodward Jr.
Trustees: Andrew Cousins
Anne Marie Holland
Mary Kage
Clerk-Treasurer Teri Woodworth
Supt. of Public Works Terry M. Woodworth
Code Enforcement Officer Dan Wolfe - Absent
Attorney Katherine Bogan
Fire Chief Ben Bane - Absent, Stephen Bane Jr. 1st Assistant Chief
Public: Rhonda McKinney, Keith McKinney, Carla Woodworth, Jim Tuk, Darren Wilson

APPROVAL OF THE MINUTES

ON MOTION of Trustee Cousins seconded by Trustee Woodward Jr., to accept the minutes of the January 2, 2018 Regular meeting.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

PRIVILEGE OF THE FLOOR

- Village Resident Jim Tuk asked the Board what the status was of the Water Rate Agreement with the Town of Yates. Attorney Bogan advised it was in the process of being looked into and rewritten. Village Resident Tuk inquired what the sewer shortfall was for last year, referring to January minutes and wondered what the Board was going to do to address the continued shortfall. Clerk-Treasurer Woodworth stated she didn't have the exact figure at the moment but she would get it. The Board noted the sewer rates will be reviewed during the next budget.
- Village Resident Keith McKinney expressed his concerns of the speed of traffic on Main Street. He noted he's seen several children almost get hit by cars. Village Resident McKinney inquired if Officer Larkin could change up his shifts or if the Village could get assistance from the Orleans County Sheriff's Department. Superintendent Woodworth inquired if the Village would be able to borrow the Sheriff Department's speed sign again in the spring. Mayor Belson noted he will talk with Sheriff Bower and Officer Larkin. Trustee Kage inquired if the Village has a crossing guard. The Board noted we currently don't have a crossing guard. Village Resident Tuk expressed his concerns with the tractor trailer trucks, manure trucks and dump trucks speed during the summer. Village Resident Rhonda McKinney expressed her concerns regarding cars passing each other on Main Street, driving at night with no lights on and talking/texting while driving. Village Resident Darren Wilson inquired who is responsible for providing a crossing guard. Superintendent Woodworth noted it's the Village's responsibility to provide a crossing guard if requested by the school. Trustee Holland inquired about putting the cross walk signs in the middle of the crosswalks. Superintendent Woodworth noted it would have to be addressed with the New York State DOT since Main Street is a State Highway, also the big trucks and buses wouldn't be able to make the turns at Maple Avenue with signs in the crosswalks.
- Ad Hoc Chairman Darren Wilson mentioned to the Board he's be trying to get a hold of the owners of the Old Crosby Whipple building and is having no luck. He will continue to try to contact them regarding the future of the building. Mr. Wilson informed the Board he is also the President of the Lyndonville Area Foundation and would like to financially assist the Village with the Dam repair project. Mr. Wilson noted a grant application was presented at the January meeting and was tabled for the April meeting. Mr. Wilson mentioned a timeline of the project would be helpful if could be presented at the April meeting.

USE OF FACILITIES

- Fire Hall - Anna Schuner is requesting use of the Fire Hall for a birthday party on March 17, 2018 from 2:00pm to 6:00pm.
- Village Hall - Lyndonville Little League is requesting use of the Village Hall for a meeting on February 6, 2018 from 7:00pm to 8:00pm.

RESOLUTION NO 2018-119

USE OF FACILITIES – ANNA SCHUNER & LYNDONVILLE LITTLE LEAGUE

ON MOTION of Trustee Kage, seconded by Trustee Woodward Jr. to approve the use of facilities for Anna Schuner and Lyndonville Little League as requested.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

Report – Code Enforcement Wolfe

- Mayor Belson confirmed everyone received Code Enforcement Wolfe's report

Report – Fire Chief Bane - Given By 1st Assistant Chief Stephen Bane Jr.

- Report - 12 Calls for 2018; 12 Calls for January (1 - EMS Village, 5 - EMS Town, 1 - Lift Assistant, 2 - CO in Village, 1 - MVA in Town and 1 - Structure Fire in Town)
- Air Packs - 1st Assistant Chief Bane Jr. informed the Board that 17 air packs are due to expire and need to be replaced soon. The air pack's were purchased at the same time several years prior through a grant. 1st Assistant Chief Bane Jr. presented the Board with a quote from Dival Safety with several options to purchase or lease. Trustee Woodward Jr. thanked the Line Officers for putting together the air packs information.

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- Lieutenant - Trustee Woodward Jr. asked the Board to approve the appointment of Mike Heideman as the Lieutenant of the Fire Department.

RESOLUTION NO 2018-120

APPOINTMENT OF MIKE HEIDEMAN AS LIEUTENANT OF THE LYNDONVILLE FIRE DEPARTMENT

ON MOTION of Trustee Woodward Jr., seconded by Trustee Kage to appoint Mike Heideman as the Lieutenant of the Lyndonville Fire Department.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

Report – Attorney Bogan

- Video Surveillance - Attorney Bogan noted she asked the Village to look into being able to obtain longer retention on the Village surveillance system. Clerk-Treasurer Woodworth noted she's working on getting external storage for the surveillance system.
- Food Trucks - Attorney Bogan noted she's working with the Village Planning Board on regulations for Food Trucks in the Village.

Report – Clerk-Treasurer Woodworth

- Police Report - Confirmed everyone received Officer Larkin's police report.
- Clerk-Treasurer Woodworth informed the Board she will be sending out the budget request letters to all department heads by February 8, 2018.
- Budget Transfers - Clerk-Treasurer Woodworth noted she will be presenting the Board with budget transfers monthly in the future.
- Clerk-Treasurer Woodworth asked Trustee Woodward Jr. if a process could be worked out for when Fire Department members are out on leave that are not self-insurance related.
- Items to be destroyed:

Check Stubs - #1479 - 1734	May 2005
Check Stubs - # 1735 - 2009	June 1, 2006 - May 31, 2007
Check Stubs - #2010 - 2231	June 1, 2007 - May 30, 2008
Check Stubs - # 2232 - 2455	June 2, 2008 - May 28, 2009
Check Stubs - #2456 - 2689	June 1, 2009 - May 28, 2010
Check Stubs - #2690 - 2916	June 1, 2010 - May 27, 2011
Vouchers - #6389 - 6589	January 1, 2012 - June 4, 2012
Bank Statements - First Niagara	June 2006 - December 2011
Bank Statements - Bank of Castile - General Fund	June 2011 - July 2012
Bank Statements - Bank of Castile - Health Care	May 2010
Bank Statements - Bank of Castile - Water Fund	November 2010 - June 2012
Bank Statements - Bank of Castile - Trust & Agency	June 2010 - June 2012
Bank Statements - Bank of Castile - Payroll	June 2005 - November 2012
Bank Statements - Bank of Castile - CD	June 2004 - April 2011
Bank Statements - M&T Bank - General Account	July 2009 - June 2012
Tax Search	2009 - 2013
Vouchers	2010 - 2011

RESOLUTION NO 2018-122

AUTHORIZATION TO DESTROY

ON MOTION of Trustee Cousins seconded by Trustee Woodward Jr. to authorize Clerk-Treasurer Woodworth to destroy the items as presented in accordance with the NYS MU1 schedule.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- Vouchers – Abstract A8-2 and Abstracts 9 #12144 - 12228 to be paid

General	\$	25,054.28
Water	\$	10,444.42
Sewer	\$	<u>20,719.84</u>
Grand Total	\$	56,218.54

RESOLUTION NO 2018-123

VOUCHERS TO BE PAID FOR ABSTRACT A8-2 AND ABSTRACT A9

ON MOTION of Trustee Kage seconded by Trustee Holland to have Clerk-Treasurer Woodworth pay Abstract A8-2 and Abstracts A9 #12144 - #12228.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

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Report – Superintendent Woodworth

- Chatfield Engineers - Superintendent Woodworth meet with Paul Chatfield and John Paul Schepp regarding a system evaluation of the Water Treatment Plant as well as looking into replacement of waterlines within the Village.
- Superintendent Woodworth noted he received the results from the Health Department inspection of the Water Treatment plant, no major violations. Superintendent Woodworth asked if the Board would be ok with putting up signs at the Village limits for New York State's best tasting water winner.
- Superintendent Woodworth noted the DPW is working on routine maintenance items now.

Report – Trustee Kage

- Trustee Kage requested that the spay and neutering flier for cats be updated and sent out again this year with the water quality reports.

Report – Trustee Woodward Jr.

- Trustee Woodward Jr. noted the Public Safety Committee Meeting will be coming up the week of February 19th.

Report – Trustee Cousins

- Trustee Cousins noted he was asked by a local snowmobiler that with the ban of snowmobiles in the Village how are they to get gas? Mayor Belson stated the snowmobiling clubs need to come up with a proposed plan and present it to the Board.

Report – Trustee Holland

- Nothing

Report – Mayor Belson

- Nothing

OLD BUSINESS:

- Nothing

NEW BUSINESS:

- Elections Inspectors - Clerk-Treasurer Woodworth asked the Board to approve Carla Woodworth as the chairperson of the Election on March 20, 2018 with Joyce Chizick and Kelly Cousins splitting a shift and Sherrie Manning as alternate; and that all elections inspectors be paid hourly at the rate of \$10.00 per hour.

RESOLUTION NO 2018-124

APPOINTMENT ELECTIONS INSPECTORS CARLA WOODWORTH - CHAIRPERSON, JOYCE CHIZICK, KELLY COUSINS AND SHERRIE MANNING - ALTERNATE

ON MOTION of Trustee Kage seconded by Trustee Woodward Jr. to appoint Carla Woodworth as the chairperson of the elections along with Joyce Chizick and Kelly Cousins splitting a shift with Sherrie Manning as alternate; and all elections inspectors working that day will be paid at the rate of \$10.00 per hour.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- Historic Preservation District - Mayor Belson presented the Board with SEQR for the proposed Village Historic Preservation District. Trustee Cousins noted he believed #16 of the SEQR should be marked yes, Attorney Bogan made the requested change.

RESOLUTION NO 2018-125

TO AUTHORIZE MAYOR BELSON TO EXECUTE THE SEQR

ON MOTION of Trustee Holland seconded by Trustee Woodward Jr. to authorize Mayor Belson to execute the SEQR for the Historic Preservation District.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

RESOLUTION NO 2018-126

NEGATIVE DECLARATION

ON MOTION of Trustee Cousins seconded by Trustee Kage to declare a negative declaration on the SEQR for the Historic Preservation District.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

RESOLUTION NO 2018

PUBLIC HEARING FOR THE HISTORIC PRESERVATION DISTRICT

ON MOTION of Trustee Cousins, seconded by Trustee Kage to set the Public Hearing for the Historic Preservation District for March 5, 2018 at 6:05pm at the Village Hall

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Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- New York Main Street Technical Assistance (NYMS-TA) Grant - Mayor Belson informed the Board that the Village of Lyndonville was approved for the Main Street Technical Assistance Grant for \$20,000.00. And asked the Board for approval to sign the grant agreement.

RESOLUTION NO 2018-127

TO AUTHORIZE MAYOR BELSON TO SIGN THE AGREEMENT TO PROCEED WITH THE NYMS-TA GRANT

ON MOTION of Trustee Woodward Jr., seconded by Trustee Kage, to authorize Mayor Belson to execute the NYMS-TA grant agreement.

Vote: 4 Ayes (Belson, Holland, Kage, Woodward Jr.); 0 Nays; 1 Abstain (Cousins)

- Replacement of Water Lines within the Village - Mayor Belson asked the Board to approve hiring LaBella Associates to do an income survey of the Village to be eligible for a grant to start replacing 1924 water lines within the Village.

RESOLUTION NO 2018-128

TO AUTHORIZE MAYOR BELSON TO HIRE LABELLA ASSOCIATES FOR A GRANT FOR REPLACING WATERLINES

ON MOTION of Trustee Kage, seconded by Trustee Holland, to authorize Mayor Belson to hire LaBella Associates for a grant for replacing waterlines, and the service fee not to exceed \$1,000.00.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- Zoning Board Compensation - Clerk-Treasurer Woodworth inquired if the Village Zoning Board was to be paid \$15.00 per meetings in the 2017/2018 fiscal year. The Board discussed and agreed that the Zoning Board should be compensated \$15.00 per Village Zoning Board of Appeals meetings attended starting June 1, 2017.

RESOLUTION NO 2018-129

COMPENATION FOR THE VILLAGE OF LYNDONVILLE ZONING BOARD OF APPEALS

ON MOTION of Trustee Woodward Jr., seconded by Trustee Cousins to pay the Village of Lyndonville Zoning Board of Appeals members \$15.00 per Zoning Board of Appeals meetings that is attended starting June 1, 2017.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- Dam - Trustee Cousins asked the Board to authorize Mayor Belson and Clerk-Treasurer Woodworth to move forward with the grant application to the Lyndonville Area Foundation for the Dam repair project.

RESOLUTION NO 2018-130

TO AUTHORIZE MAYOR BELSON AND CLERK-TREASURER WOODWORTH TO MOVE FORWARD WITH THE GRANT APPLICATION TO THE LYNDONVILLE AREA FOUNDATION TO REQUEST \$65,000.00 TOWARD THE DAM PROJECT

ON MOTION of Trustee Cousins, seconded by Trustee Holland, to authorize Mayor Belson and Clerk-Treasurer Woodworth to move forward with requesting \$65,000.00 as a grant from the Lyndonville Area Foundation at the April 17, 2018 Foundation meeting.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

ON MOTION of Trustee Woodward Jr., seconded by Trustee Kage, to adjourn the meeting at 6:59 pm.

Vote: 5 Ayes (Belson, Cousins, Holland, Kage, Woodward Jr.); 0 Nays; 0 Abstain

Teri M. Woodworth
Clerk-Treasurer