

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, February 1, 2021 at the Village Hall. Meeting by teleconference via Zoom, the meeting opened at 6:00 PM**

PRESENT: Mayor: John Belson  
Deputy Mayor: Danny Woodward Jr.  
Trustees: Anne Marie Holland  
Kimberly Kenyon  
Darren Wilson  
Clerk-Treasurer Teri Woodworth  
Supt. of Public Works Terry M. Woodworth  
Code Enforcement Officer Dan Wolfe - Absent  
Attorney Katherine Bogan  
Fire Chief Ben Bane - Absent  
Public – Dialed in to Zoom:

**APPROVAL OF THE MINUTES**

**ON MOTION** of Trustee Holland seconded by Trustee Wilson, to accept the minutes of the January 4, 2021 regular meeting.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**PRIVILEGE OF THE FLOOR**

- Nothing

**USE OF FACILITIES**

- Nothing

**Report – Code Enforcement Wolfe**

- Mayor Belson noted the Board went through the Code Enforcement stuff.

**Report – Officer Larkin**

- Mayor Belson noted Officer Larkin has been out, not much of a police report.

**Report – Fire Chief Bane**

- Absent
- Mayor Belson inquired if there was something in writing for the resignation of Lyndonville Fire Department Member Clerk-Treasurer Woodworth noted the Clerk’s office has received Adam Ehrenreich and the Fire Department Board of Director’s letters of resignation. Trustee Woodward Jr. noted Mr. Ehrenreich has relocated out of the district hence the resignation. Mayor Belson inquired how many years of service. Clerk-Treasurer Woodworth noted according to Mr. Ehrenreich’s letter, 17 years of service. Mayor Belson thanked Mr. Ehrenreich for his years of service.

**RESOLUTION NO 2021-5**

**ACCEPTANCE OF LETTER OF RESIGNATION FROM LYNDONVILLE FIRE DEPARTMENT MEMBER ADAM EHRENREICH**

**ON MOTION** of Trustee Woodward Jr. seconded by Trustee Kenyon, to accept with regrets the letter of resignation from Lyndonville Fire Department member Adam Ehrenreich.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Report given by Clerk-Treasurer Woodworth – 185 Calls for 2020; 8 Calls for December (1 – FAST Team Albion, 3 – EMS Town, 2 – EMS Village, 1 – MVA Town and 1 – Possible fire Village)
- Report given by Clerk-Treasurer – 20 Calls for 2021; 20 Calls for January (1 – Chimney Fire Town, 2 – EMS Town, 10 – EMS Village, 1 FAST Team Medina (canceled), 1 – CO Town, 1 – Automatic Alarm Town, 1 – Automatic Alarm Village, 1 – Kitchen Fire Town and 1 – Tree Down Town)

**Report – Code Enforcement Wolfe**

- Mayor Belson confirmed everyone received Code Enforcement Wolfe’s report.
- Mayor Belson noted the solar project went to County on Thursday and there were no recommendations from the County.
- Mayor Belson noted the Village Zoning Board meet on January 28, 2021.

**Report – Attorney Bogan**

- Nothing

**Report – Clerk-Treasurer Woodworth**

- Clerk-Treasurer Woodworth presented the Board with the budget to actual report as of January 31, 2021.
- Clerk-Treasurer Woodworth presented the Department Heads with a request for the 2021-2022 budget estimates and provided the Board with the budget dates calendar.
- Vouchers – Abstract A8-1 – A9 # 14875 – 14948 to be paid

General	\$ 15,021.95
Water	\$ 10,133.25
Sewer	\$ 21,631.39
<b>Grand Total</b>	<b>\$ 46,786.59</b>

**RESOLUTION NO 2021-6**

**VOUCHERS TO BE PAID FOR ABSTRACTS A8-1 – A9**

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**ON MOTION** of Trustee Wilson, seconded by Trustee Holland, to have Clerk-Treasurer Woodworth pay Abstracts A8-1 – A9 # 14875 – 14948.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Superintendent Woodworth**

- Superintendent Woodworth thanked the Village of Medina for assisting with the January 6 2021 water leak at Lyndonville Central School, chipping all the trees from Christmas in Lyndonville and assisting with the water leak on Willowbrook drive.
- Superintendent Woodworth asked that the Memorandum of Agreement Between the Village of Medina and the Village of Lyndonville be extended. Mayor Belson noted he spoke with Mayor Sadari to have draft an open-ended agreement. Attorney Bogan advised to extend to the end of the year by resolution. Superintendent Woodworth noted he’s working on getting the Village of Medina’s staff licensed and then the Village of Lyndonville would only need to be the backup operators.

**RESOLUTION NO 2021-7**

**MEMORANDUM OF AGREEMENT BETWEEN THE VILLAGE OF MEDINA AND THE VILLAGE OF LYNDONVILLE**

**ON MOTION** of Trustee Woodward Jr. seconded by Trustee Kenyon, to extend the Memorandum of Agreement between the Village of Medina and the Village of Lyndonville until the end of 2021 based on the Village of Medina’s licensed personnel.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Superintendent Woodworth noted he’s been working with Robert Smith and Dollar General regarding several questions they have relative to their upcoming projects.
- Superintendent Woodworth read a letter received from Steven Woodworth requesting to put a memorial bench in Veterans Park in memory of his brother Gerald E. Woodworth, noting he would cover the necessary costs. Superintendent Woodworth would like to see the request honored. Superintendent Woodworth will work with Trustee Kenyon to determine the best location.

**RESOLUTION NO 2021-8**

**MEMORIAL BENCH FOR GERALD E. WOODWORTH**

**ON MOTION** of Trustee Holland seconded by Trustee Woodward Jr., to approved putting a memorial bench in Veterans Park in memory of Gerald. E Woodworth with the location to be determined by the parks representative and the Superintendent.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Superintendent Woodworth inquired with John Paul Schepp from MRB Group on the status of Mizkan connecting into the Village’s sewer system since the sewer use ordinance, no update at this time from Mizkan.
- Superintendent Woodworth noted they have been working on some inhouse repairs at the Waste Water Treatment Plant and praised Public Works Maintenance Worker Devan Freeman on the great job on all the welding.

**Report – Trustee Kenyon**

- Trustee Kenyon inquired if Village Workshop time could be changed to 2:30pm.

**RESOLUTION NO 2021-9**

**AMENDING WORKSHOP MEETING TIME TO 2:30PM**

**ON MOTION** of Trustee Kenyon seconded by Trustee Wilson, to change the Village Workshop time to 2:30pm.

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Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Trustee Kenyon asked if the Board was interested having Budget workshops. The Board set March 8, 2021, March 15, 2021 and March 22, 2021 at 10:00am for Budget workshops.
- Trustee Kenyon informed the Board, they now all have NYCOM logins to be able to access the resources.

**Report – Trustee Woodward Jr.**

- Nothing

**Report – Trustee Holland**

- Nothing

**Report – Trustee Wilson**

- Trustee Wilson noted the Village Planning Board requested a moratorium on solar projects in the Village with no reasoning for the request. Trustee Wilson noted he’s reviewed the 2017 Solar local law for the Village and that the current solar project on Lynwood Drive is allowed. Trustee Wilson noted the local law requires a fire access lane. The Board discussed and inquired how the big the project was. Trustee Wilson noted that Village Planning Board may request that the project be blocked by some shrubbery, however that request is not allowed according to the Local Law.

**OLD BUSINESS:**

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, February 1, 2021 at the Village Hall. Meeting by teleconference via Zoom, the meeting opened at 6:00 PM**

- Police Reform Plan – Attorney Bogan expressed concern about getting the Police Reform Plan completed by April 1, 2021. Attorney Bogan noted if the plan is not done and submitted by April 1, 2021 the State will withhold aid/funding in the future. Attorney Bogan noted a Police Reform Board needs to be established which includes at least 2 community members, with meetings open to the public. Attorney Bogan advised the Police Reform Board will make the recommendations to the Village Board to then set a public hearing to pass by local law. Trustee Kenyon noted the Village currently has no police policies and inquired if the Village could refer to the Orleans County Sheriff’s Department since our Officer also works for the Sheriff’s Department.

**RESOLUTION NO 2021-10**  
**POLICE REFORM BOARD AND MEETINGS**

**ON MOTION** of Trustee Kenyon seconded by Trustee Woodward Jr., to establish a Police Reform Board with John Belson – Mayor/Chief of Police, William Larkin – Police Officer, PT, Kimberly Kenyon – Village Trustee and Darren Wilson – Village Trustee, seeking out two community members to meet on February 12, 2021 at 10:00am.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Pandemic Reform Plan – Attorney Bogan noted the deadline for the Pandemic Plan is April 1, 2021. Attorney Bogan will forward a template plan to Clerk-Treasurer Woodworth.
- Use of Facilities – Rental/Cleaning fee for the Fire Hall – Work in progress
- Water Rate Agreement – Superintendent Woodworth is working on getting the updates to Attorney Bogan for review and advisement.

**Report – Mayor Belson**

- Mayor Belson noted he received a request from USDA to do the fruit fly testing again.

**RESOLUTION NO 2021-11**  
**FRUIT FLY TESTING**

**ON MOTION** of Trustee Woodward Jr. seconded by Trustee Wilson, authorizing Mayor Belson to sign the necessary paperwork to allow USDA to do fruit fly testing in the Village.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**NEW BUSINESS:**

- Planning Board Member Appointment – Terry Chaffee – Mayor Belson noted Terry Chaffee is interested in being on the Village Planning Board and asked the Board to appoint Mr. Chaffee to the Planning Board.

**RESOLUTION NO 2021-12**  
**APPOINTMENT OF TERRY CHAFFEE TO THE PLANNING BOARD**

**ON MOTION** of Trustee Wilson, seconded by Trustee Kenyon, to appoint Terry Chaffee to the Planning Board with a term to expire on April 7, 2025.

Vote: 4 Ayes (Belson, Kenyon, Wilson, Woodward Jr.); 0 Nays; 1 Abstain (Holland)

- Planning Board Member Removal and Appointment – Virginia Hughes – Mayor Belson recommended the Board remove Virginia Hughes as the Planning Board alternate and appoint her as a full member of the Village Planning Board.

**RESOLUTION NO 2021-13**  
**REMOVAL AND APPOINTMENT OF VIRGINIA HUGHES TO THE PLANNING BOARD**

**ON MOTION** of Trustee Kenyon, seconded by Trustee Woodward Jr., to remove Virginia Hughes as the Planning Board alternate and to appoint Virginia Hughes as a full member of the Planning Board with a term to expire on April 1, 2024.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Planning Board – Mayor Belson noted the Village Planning Board has requested temporary moratorium on solar projects with no reasons. Attorney Bogan noted if the Village Planning Board has specific changes to the local law, they should present those to the Village Board for consideration and review.
- Mayor Belson noted the passing of former Mayor Marc Scarr, Community Member/Former Judge Doug Hedges and former Code Enforcement Officer Doug Rue, and asked that we keep their families in prayer.
- Clerk-Treasurer Woodworth noted the Public Safety Committee will need to schedule a meeting to review the Fire Department’s budget. Trustee Woodward Jr. will get the meeting scheduled.

**ON MOTION** of Trustee Wilson, seconded by Trustee Woodward Jr., to adjourn the meeting at 6:49PM.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

*Teri M. Woodworth*  
Clerk-Treasurer