

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, December 5, 2016 at the Village Hall. Meeting opened at 5:59 p.m.**

PRESENT: Mayor: John Belson  
Trustees: Andrew Cousins  
Charles Covell  
Mary Kage  
Danny Woodward Jr.  
Clerk-Treasurer Teri Woodworth  
Supt. of Public Works Terry M. Woodworth  
Code Enforcement Officer Michael Hartman - Absent  
Attorney Katherine Bogan  
Fire Chief Scott Buffin  
Public: Carla Woodworth and Haley Woodworth

**APPROVAL OF THE MINUTES**

**ON MOTION** of Trustee Kage seconded by Trustee Woodward Jr., to accept the minutes of the November 7, 2016 Regular meeting.

Vote: 5 Ayes (Belson, Cousins, Covell, Kage, Woodward Jr.); 0 Nays; 0 Abstain

**PRIVILEGE OF THE FLOOR:**

- Nothing

**USE OF FACILITIES**

- None

**Report – Fire Chief Buffin**

- Report – 203 Calls for 2016; 20 Calls for November (3 - EMS (Village), 10 - EMS (Town), 4 - M/A FAST, 1 - M/A Tanker to scene, 1 - Auto Alarm and 1 - Power/Transformer Fire)
- Chief Buffin has not heard back on the recent grant submission. He has requested letters of support from Chris Collins and other local officials.
- Chief Buffin mentioned that the Fire Department members who assisted with the Lockport Fire last month will be receiving a proclamation for their services.
- Chief Buffin inquired if the Mayor or Board would be willing to write a letter commending Harold Scribner for fifty years of service with the Lyndonville Fire Department.
- Chief Buffin noted he would not be up for election as Chief for 2017. He thanked the Board and Village for working together during his term of Chief.
- Mayor Belson thanked Chief Buffin for his work in the last year.

**Report – Code Enforcement**

- No report was provided

**Report – Attorney Bogan**

- Nothing

**Report – Clerk-Treasurer Woodworth**

- Police Report - Confirmed everyone received Officer Larkin's police report.
- Randall Bane - Clerk-Treasurer Woodworth mentioned to the Board she received pictures from Randall Bane regarding a company that digs up old outhouse foundations. She noted Mr. Bane would be willing to give the Board a presentation if they so wish.
- NYCLASS Elections - Clerk-Treasurer Woodworth noted that NYCLASS is having an election for their Board members and all investors can vote if the Board feels the Village of Lyndonville should do so. Clerk-Treasurer Woodworth has the necessary login information.
- Vouchers – Abstract A7 #11192 - 11249 to be paid

General	\$ 31,175.07
Water	\$ 16,457.08
Sewer	\$ 13,372.83
<b>Grand Total</b>	<b>\$ 61,004.98</b>

**RESOLUTION NO 2016-104**

**VOUCHERS TO BE PAID FOR ABSTRACT A7**

**ON MOTION** of Trustee Woodward Jr. seconded by Trustee Cousins to have Clerk-Treasurer Woodworth to pay Abstract A7-2017 Vouchers #11192 - #11249.

Vote: 5 Ayes (Belson, Cousins, Covell, Kage, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Superintendent Woodworth**

- Lime Energy - Superintendent Woodworth noted Lime Energy assessed all of the Village's building for switching them over to LED. He presented the Board with the proposal/quote. Superintendent Woodworth noted he spoke with Village Electrician Orleans Electric who feels he could show the Public Works how to transfer the fixtures

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over ourselves. The Board noted we didn't budget for it this year and inquired if the Village could purchase bulbs at state bid pricing. Superintendent Woodworth will look into it.

- Chatfield Engineers P.C. are working on a quote for painting the Water Tower. Superintendent Woodworth will schedule to have the Water Tower inspected in the spring.
- Water System Capital Plan Update Engineering Services Proposal – Superintendent Woodworth would like to move forward with Chatfield's proposal for upgrading the Water Treatment Plan. The estimated cost to complete this plan is \$3,250.00.

**RESOLUTION NO 2016-105**

**ACCEPT THE WATER SYSTEM CAPITAL PLAN UPDATE ENGINEERING SERVICES PROPOSAL FROM CHATFIELD ENGINEERS P.C.**

**ON MOTION** of Trustee Woodward Jr. seconded by Trustee Cousins to authorize Mayor Belson to sign the Water System Capital Plan Update Engineering Services Proposal with Chatfield Engineer's P.C. not to exceed \$3,250.00

Vote: 5 Ayes (Belson, Cousins, Covell, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- Water Tower Painting Engineering Services Proposal from Chatfield, Superintendent Woodworth suggested that Village hold off on this for now until an inspection is done of the Water Tower.
- Superintendent Woodworth noted that in the future he is going to have to disinfect for effluent at the Waste Water Treatment Plant. He's asked Chatfield do draft up a proposal for it.

**Report – Trustee Kage**

- Cats - Trustee Kage has been in contact with several animal shelters and veterinarians in search of assistance with the Village's ongoing issue with cats. Trustee Kage noted she is in contact with Mrs. Leonard's family whom are willing to assist with resolving the issue.

**Report – Trustee Woodward Jr.**

- Nothing

**Report – Trustee Cousins**

- Nothing

**Report – Trustee Covell**

- Dam - Trustee Covell inquired where things stood with getting the flood gates repaired. He noted the north side is looking like it wants to cave in and maybe some fencing should be put up. Trustee Covell mentioned that the Village was awarded \$50,000.00 for the Dam Control Gates, we need to figure out what were are going to do about the additional \$50,000.00 we'll need for the project.
- West Avenue sidewalks - Trustee Covell inquired when anything was going to be done about the standing water on the sidewalks and the end of West Avenue. Superintendent Woodworth noted he's contact UFPO and hopefully they can get to it next week.

**OLD BUSINESS:**

- Water Rate Assessment – Trustee Cousins inquired where things stand with getting the Water Rate Agreement worked out with the Town of Yates. Mayor Belson noted that the Town's budget for 2017 is already set so nothing can be done at this time. Trustee's Covell and Cousins strongly suggested that the Agreement be worked on and settled as soon as possible since it expired in 2015. Trustee Cousins inquired if anyone knew how Niagara County charges their customers. He also added that it's the fee that Town residents pay for water that has caused the Village residents to pay higher rates. Trustee Covell inquired if it would be possible to get another grant from Senator Ort's office. Mayor Belson will look into it.

**NEW BUSINESS:**

- Western Orleans Comprehensive Plan Update - Mayor Belson noted there will be a cost of \$398.19 for a survey to be mailed out to residents regarding the updating of the Western Orleans Comprehensive Plan. Clerk-Treasurer Woodworth add the \$398.19 was included in this month's vouchers.
- Village Election - March 21, 2017 - Mayor Belson mentioned that the Village Special Election will be on March 21, 2017 for one Trustee to complete the term until March 31, 2019.

**Report – Mayor Belson**

- Mayor Belson thanked everyone who was involved in making Christmas in Lyndonville happen. He noted it seemed to be a very busy, happy day with a nice size crowd.
- Health Department Inspection - The Orleans County Health Department completed their inspection of the Water Treatment Plant and it passed.

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**RESOLUTION NO 2016-106**

**ACCEPT THE INSPECTION OF THE WATER TREATMENT PLANT FROM THE ORLEANS COUNTY HEALTH DEPARTMENT**

**ON MOTION** of Trustee Woodward Jr. seconded by Trustee Kage to accept the inspection of the Water Treatment Plant completed by the Orleans County Health Department.

Vote: 5 Ayes (Belson, Cousins, Covell, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- Village Hall roof - Mayor Belson noted he received a quote from Country Contracting for approximately \$15,000.00 to redo the roof on the Village Hall. It was noted that the job would need to be put out to bid if the Board decides to go forward with the roof.
- Village Engineer - Trustee Cousins inquired if the Village had to obtain plans and quotes for projects strictly from the Village Engineer (Chatfield Engineer's P.C.) or could the Village obtain them from elsewhere. Attorney Bogan advise they should be done by the Village appointed Engineer whom the Village retains.
- Mayor Belson wished everyone a Merry Christmas and a Happy New Year!

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Cousins, to adjourn the meeting at 6:44 pm.

Vote: 5 Ayes (Belson, Cousins, Covell, Kage, Woodward Jr.); 0 Nays; 0 Abstain

*Teri M. Woodworth*  
Clerk-Treasurer