

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, November 7, 2016 at the Village Hall. Meeting opened at 6:00 p.m.**

PRESENT: Mayor: John Belson  
Trustees: Andrew Cousins  
Charles Covell  
Mary Kage  
Danny Woodward Jr.  
Clerk-Treasurer Teri Woodworth  
Supt. of Public Works Terry M. Woodworth  
Code Enforcement Officer Michael Hartman - Absent  
Attorney Katherine Bogan  
Fire Chief Scott Buffin  
Public:

**APPROVAL OF THE MINUTES**

**ON MOTION** of Trustee Woodward Jr. seconded by Trustee Covell, to accept the minutes of the October 3, 2016 Regular meeting.

Vote: 5 Ayes (Belson, Cousins, Covell, Kage, Woodward Jr.); 0 Nays; 0 Abstain

**PRIVILEGE OF THE FLOOR:**

- Nothing

**USE OF FACILITIES**

- Village Hall - Logics Solutions is requesting use of the Village Hall on October 21, 2016 to for a software seminar.
- Fire Hall - Orleans County Sheriff's Department is requesting use of the Fire Hall on October 22, 2016 for a prescription drug drop off.
- Village Hall - County of Orleans IDA is requesting use of the Village Hall on November 9, 2016 for a public hearing.

**RESOLUTION NO 2016-94**

**USE OF FACILITIES – LOGICS SOLUTIONS, ORLEANS COUNTY SHERIFFS DEPARTMENT AND COUNTY OF ORLEANS IDA**

**ON MOTION** of Trustee Kage seconded by Trustee Covell approve the use of facilities for Logics Solutions for October 21, 2016, Orleans County Sheriff's Department for October 22, 2016 and the County of Orleans IDA for November 9, 2016.

Vote: 5 Ayes (Belson, Cousins, Covell, Kage, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Fire Chief Buffin**

- Report – 183 Calls for 2016; 11 Calls for October (4 EMS – Town, 4 EMS - Village, 1 – Stand By, 1 – Gas Leak and 1 – Unknown Fire)
- Paperwork on members – Chief Buffin noted he's been working on getting the missing necessary paperwork for the active members. Chief Buffin stated he believes some of the forms should have been done by the members at the Clerk's office.
- SCBA Bottles – Chief Buffin is looking to replace 17 SCBA bottles. The last ones were purchased from a grant in 2003.
- Grant – Chief Buffin mentioned the Fire Department is applying for 2 grants, one for equipment and the other one is for high band paging system.
- Chief Buffin announced he will not be running for Chief in 2017.
- Chief Buffin expressed his concerns regarding the chain of command with handling the ElizaCo refund check. Clerk-Treasurer Woodworth noted the Village Clerk's office is willing to work the Fire Department in the future with addressing these kind of things.

**Report – Code Enforcement**

- No report was provided

**Report – Attorney Bogan**

- Non-Disclosure Agreement – Attorney Bogan advised the Board that she sees no issues with the non-disclosure agreement for National Grid to have Computel Consultants to audit them for the gross receipts tax.

**RESOLUTION NO 2016-95**

**NON-DISCLOSURE AGREEMENT WITH NATIONAL GRID FOR COMPUTEL CONSULTANTS TO AUDIT**

**ON MOTION** of Trustee Woodward Jr. seconded by Trustee Covell to agree to the non-disclosure agreement and to authorized Mayor Belson to execute the agreement.

Vote: 5 Ayes (Belson, Cousins, Covell, Kage, Woodward Jr.); 0 Nays; 0 Abstain

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**Report – Clerk-Treasurer Woodworth**

- Police Report - Confirmed everyone received Officer Larkin's police report.
- Items to be destroyed:
  - Check Stubs – 5801-6388
  - McKinney’s Consolidated Law Books
    - General Municipal – Sections 1 to 50-g, 50-h to 119-e and 119-f to 209-ee

**RESOLUTION NO 2016-96**  
**AUTHORIZATION TO DESTROY**

**ON MOTION** of Trustee Cousins seconded by Trustee Covell to authorized Clerk-Treasurer Woodworth to destroy checks stubs 5801-6388 and general municipal law books section 1 to 50-g, 50-h to 119-e and 119-f to 209-ee.

Vote: 5 Ayes (Belson, Cousins, Covell, Kage, Woodward Jr.); 0 Nays; 0 Abstain

- Vouchers – Abstract A5-1 #11173 - 11176 to be paid

General	\$ 1,284.82
Water	\$ 1,679.24
Sewer	\$ <u>761.17</u>
<b>Grand Total</b>	<b>\$ 3,725.23</b>

- Vouchers – Abstract A6 #11054 - 11107 to be paid

General	\$ 91,149.38
Water	\$ 10,485.53
Sewer	\$ <u>11,080.43</u>
<b>Grand Total</b>	<b>\$112,715.34</b>

**RESOLUTION NO 2016-97**  
**VOUCHERS TO BE PAID FOR ABSTRACT A5-1 & A6-2017**

**ON MOTION** of Trustee Woodward Jr. seconded by Trustee Covell to have Clerk-Treasurer Woodworth to pay Abstract A5-1 & A6-2017 Vouchers #11054 - #11176.

Vote: 5 Ayes (Belson, Cousins, Covell, Kage, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Superintendent Woodworth**

- Water Tower – Superintendent Woodworth asked Chatfield Engineer’s P.C. to put together a proposal on maintaining the Water Tower. Chatfield should have it ready by the end of November. Chatfield’s suggested getting a grant writer like Stewart Brown for financial assistance.
- Flood Gates – Superintendent Woodworth noted that Chatfield Engineer’s P.C. has the flood gate project ready to go out to bid.
- Leaf pickup is going good. Superintendent Woodworth hasn’t determined a last day for leaf’s yet.
- Sewer Plant - Superintendent Woodworth noted that in the future the Village is going to have to disinfect the effluent at the Sewer Plant. The Board requested Superintendent Woodworth contact Chatfield Engineers' PC for recommendation on this.
- Superintendent Woodworth thanked the Board for their donation to Hospice in memory of his brother Robert Woodworth.

**OLD BUSINESS:**

- Water Rate Assessment – Once Chatfield completes their proposal then the Village can approach the Town for discussion on the water rate agreement.
- Cats - Clerk-Treasurer Woodworth noted nothing has changed on Eagle Street, in fact Mrs. Leonard is now putting blue tarps up on anything she can to create shelters for the cats. Attorney Bogan advised that Code Enforcement should schedule a visit to the property and see if the accessory buildings are housing more than two pets per the Village Zoning and advise Mrs. Leonard of this. The Board requested that Attorney Bogan send another letter to Mrs. Leonard with the Village Code regarding an accessory building is only for two pets. Attorney Bogan requested that Clerk-Treasurer Woodworth provide the name address of Mrs. Leonard's daughter to copy her on the letter as well.

**NEW BUSINESS:**

- New Junior Fire Fighter - Mason Buchholz – Clerk-Treasurer Woodworth asked the Board for approval of junior fire fighter Mason Buchholz’s, all his paperwork is complete and he’s cleared everything.

**RESOLUTION NO 2016-98**  
**APPROVAL OF NEW JUNIOR FIRE FIGHTER MASON BUCHHOLZ**

**ON MOTION** of Trustee Kage seconded by Trustee Woodward Jr. to approval junior fire fighter Mason Buchholz.

Vote: 5 Ayes (Belson, Cousins, Covell, Kage, Woodward Jr.); 0 Nays; 0 Abstain

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, November 7, 2016 at the Village Hall. Meeting opened at 6:00 p.m.**

- County Planning Board – The Village received notice that Trustee Cousins and Trustee Woodward Jr.’s term on the County Planning Board is up and new appointment for the term of three years is needed. Clerk-Treasurer Woodworth informed the Board that per Orleans County Planning Director Bensley the appointment is usually the Chairperson or member of the Planning Board.

**RESOLUTION NO 2016-99**

**APPOINTMENT – COUNTY PLANNING BOARD MEMBER FULL TIME – PLANNING BOARD CHAIR KELLY COUSINS**

**ON MOTION** of Trustee Covell seconded by Trustee Woodward Jr. to appoint Village Planning Board Chairperson Kelly Cousins as the full time member of the County Planning Board for the term of three years.

Vote: 4 Ayes (Belson, Covell, Kage, Woodward Jr.); 0 Nays; 1 Abstain (Cousins)

**RESOLUTION NO 2016-100**

**APPOINTMENT – COUNTY PLANNING BOARD MEMBER ALTERNATE - TRUSTEE ANDREW COUSINS**

**ON MOTION** of Trustee Woodward Jr. seconded by Trustee Covell to appoint Trustee Cousins as the alternate member of the County Planning Board for the term of three years.

Vote: 4 Ayes (Belson, Covell, Kage, Woodward Jr.); 0 Nays; 1 Abstain (Cousins)

- DASNY Grant for Dam Control Gates – The Village received notification they have been approved for a grant of \$50,000.00 from DASNY specifically for the repair and replacement of the Dam Control Gates.

**RESOLUTION NO 2016-101**

**ACCEPTANCE OF DASNY GRANT FOR THE DAM CONTROL GATES**

**ON MOTION** of Trustee Cousins seconded by Trustee Kage to accept the DASNY Grant for the Dam Control Gates and to authorize Mayor Belson to sign the paperwork.

Vote: 5 Ayes (Belson, Cousins, Covell, Kage, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Trustee Cousins**

- Solar – Trustee Cousins inquired where things stood with a Village ordinance on solar. Clerk-Treasurer Woodworth noted it needs to go to the Village Planning Board for review and advisement. Attorney Bogan noted she would be glad to draft up a solar local law from the Planning Board recommendations. Clerk-Treasurer Woodworth will forward the sample ordinances from Orleans County and the Town of Shelby to the Village Planning Board.

**RESOLUTION NO 2016-102**

**SOLAR ORDINANCE**

**ON MOTION** of Trustee Covell seconded by Trustee Kage to have the Village Planning Board review and advise on Solar ordinance for the Village of Lyndonville

Vote: 5 Ayes (Belson, Cousins, Covell, Kage, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Trustee Kage**

- Nothing

**Report – Trustee Woodward Jr.**

- Nothing

**Report – Trustee Covell**

- Trustee Covell inquired on the status of shutting down the sanitary sewers on South Main Street. Superintendent Woodworth noted he had to do some investigating how far up Lake Avenue it would affect, it stops at the Catholic Church parking lot. Superintendent Woodworth will work on getting a letter out the residents advising them of the Village abandoning the sanitary sewers.

**Report – Mayor Belson**

- Nothing
- Clerk-Treasurer Woodworth presented the Board with the list of individuals running for office. Lyndonville Fire Department list of candidates for the December 2016 elections:
  - Chief: Jason Gerety and Ben Bane
  - 1<sup>st</sup> Assistant Chief: Steve Bane and Mike Heideman
  - 2<sup>nd</sup> Assistant Chief: Adam Ehrenreich, Steve Bane and Lee Kistner
  - Captain: Adam Ehrenreich, TJ Heideman and Steve Bane
  - EMS Captain: Scott Buffin
  - Fire Police Captain: Harold Scribner

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- Chaplain: Wes Bradley
- President: Mickie Schuner
- Vice-President: Mike Tabor
- Treasurer: Jim Wells
- Secretary: Pamela Durow
- Director: Ken Starr
- WNY Delegate: Morgan Schleede-Gerety

**RESOLUTION NO 2016-103**

**LYNDONVILLE FIRE DEPARTMENT NOMINEES FOR THE DECEMBER 2016 ELECTION**

**ON MOTION** of Trustee Covell, seconded by Trustee Kage to approve the list of nominees for the Lyndonville Fire Department December 2016 election.

Vote: 5 Ayes (Belson, Cousins, Covell, Kage, Woodward Jr.); 0 Nays; 0 Abstain

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Covell, to adjourn the meeting at 6:44pm.

Vote: 5 Ayes (Belson, Cousins, Covell, Kage, Woodward Jr.); 0 Nays; 0 Abstain

*Teri M. Woodworth*  
Clerk-Treasurer