

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, November 4, 2019 at the Village Hall. Meeting opened at 6:00 PM**

PRESENT: Mayor: John Belson  
Deputy Mayor: Danny Woodward Jr.  
Trustees: Andrew Cousins  
Kimberly Kenyon  
Darren Wilson  
Clerk-Treasurer Teri Woodworth  
Supt. of Public Works Terry M. Woodworth  
Code Enforcement Officer Dan Wolfe - Absent  
Attorney Katherine Bogan - Absent  
Fire Chief Ben Bane  
Public: Carla Woodworth and Randy Shepard

**APPROVAL OF THE MINUTES**

**ON MOTION** of Trustee Wilson seconded by Trustee Cousins, to accept the minutes of the October 7, 2019 regular meeting.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**PRIVILEGE OF THE FLOOR**

- Bonadio Group – Randy Shepard, CPA/Partner at the Bonadio Group presented the Board with the draft Financial Statements as of May 31, 2019. As noted in the management letter there were no significant audit findings. Mr. Shepard reviewed the reports briefly with the Board and offered to answer any questions. The Bonadio Group also advised the Board that the Sewer Fund should be a self-sustaining fund and they need to consider another increase in the sewer rates in the future.

**USE OF FACILITIES**

- Fire Hall – Stacy Heideman is requesting use of the Fire Hall on November 16, 2019 from 3:00pm to 6:00pm for a birthday party.

**RESOLUTION NO 2019-105**

**USE OF FACILITIES – STACY HEIDEMAN**

**ON MOTION** of Trustee Cousins, seconded by Trustee Woodward Jr., to approve the use of facilities as requested by Stacy Heideman.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Fire Chief Bane**

- Report – 159 Calls for 2019; 23 Calls for October ( 1 – Strom related Town, 4 – Fire Alarms Village, 1 – Appliance Fire Village, 1 – Brush Fire Town, 7 – EMS Town, 1 – EMS Village, 2 – Fast Team (1-Medina, 1-Ridgeway), 1 – MVA Town, 1 – MVA Village, 1 – Off Road M/A Carlton, 1 – Smoke Investigation Village and 2 – Structure Fire Town (1-Rekindle))
- Trustee Cousins inquired what a fast team is. Chief Bane explained it's a team of 4-5 members who respond to assist another call in another township. Mayor Belson noted its being looked at, at the county level.

**Report – Code Enforcement Wolfe**

- No report was provided

**Report – Attorney Bogan**

- Nothing

**Report – Clerk-Treasurer Woodworth**

- Clerk-Treasurer Woodworth confirmed everyone received Officer Larkin's Police Report.
- Clerk-Treasurer Woodworth confirmed everyone received a copy of the current budget to actual report.
- Clerk-Treasurer Woodworth asked the Board's approval for Municipal Solutions to do the appropriate EMMA filings at the estimated cost of \$400.00.

**RESOLUTION NO 2019-106**

**AUTHORIZATION FOR MUNICIPAL SOLUTIONS TO PROCESS THE REQUIRED EMMA FILINGS**

**ON MOTION** of Trustee Cousins, seconded by Trustee Kenyon, to authorize Municipal Solutions to file the required EMMA filings not to exceed \$400.00

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Vouchers – Abstract A5-1 & A67# 13811 – 13867 to be paid

General	\$ 15,864.03
Water	\$ 6,299.53
Sewer	\$ 3,866.91
Capital Fund – Dam	\$ 30,115.85
<b>Grand Total</b>	<b>\$ 56,146.32</b>

**RESOLUTION NO 2019-107**

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**VOUCHERS TO BE PAID FOR ABSTRACT A5-1, & A6**

**ON MOTION** of Trustee Wilson, seconded by Trustee Woodward Jr., to have Clerk-Treasurer Woodworth pay Abstract A6-1 & A7 # 13811 - 13867.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Superintendent Woodworth**

- DEC – Superintendent Woodworth met with MRB Group, DEC and Chemorus with regards to discharge into the sewer system. DEC, Chemorus and MRB Group will continue to work with Superintendent Woodworth to see if there's a way to come to an agreement.
- Dam Project – Superintendent Woodworth noted they tried digging up near the dam and putting in clay and it didn't work. Superintendent Woodworth will keep working with MRB Group to find a solution.
- Tree Committee – Superintendent Woodworth noted the Tree Committee didn't feel they could meet the deadline for the tree grant in 2019.
- Patterson Park – Superintendent Woodworth asked Attorney Bogan to look at the deed filed August 30, 1999 for the strip of land between Paterson Park and the Town of Yates parking lot. Attorney Bogan advised the Village own's that property according to the August 30, 1999 filed deed on a quick claim.
- Leaf Season – Superintendent Woodworth noted the DPW will be working on leaf pickup.
- Waste Water Treatment Plant – Superintendent Woodworth presented the Board with a proposal from Dynatech Control Solutions, Inc. to repair four gas sensors at the Waste Water Treatment Plant costing #7,239.00, and a quote to replace all four costing \$4,119.00.

**RESOLUTION NO 2019-108**

**AUTHORIZE SUPERINTENDENT WOODWORTH TO PURCHASSE FOUR GAS SENSORS FROM DYNATECH CONTROL SOLUTIONS, INC.**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Cousins, to authorize Superintendent Woodworth to purchase four gas sensors for the Waste Water Treatment Plant from Dynatech Control Solutions, Inc. not to exceed \$4,500.00.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Trustee Kenyon**

- Nothing

**Report – Trustee Woodward Jr.**

- Special Meeting – The Board set a special meeting for November 25, 2019 at 2:00pm to approve the LFD election candidates.
- Fatal Fire – Trustee Woodward Jr. thanked all those involved with helping the day of the fire.
- Medina Mustangs Marching Band – Trustee Woodward Jr. noted the Medina Mustangs Marching Band won State Championship over the weekend. The Medina Marching Band currently has three students from Lyndonville participating.

**Report – Trustee Cousins**

- Trustee Cousins thanked Clerk-Treasurer Woodworth for the great job on the audit, he noted the financials and the Clerk's office has come a long way since his first started.

**Report – Trustee Wilson**

- Nothing

**Report – Mayor Belson**

- Mayor Belson mentioned the meeting for the County wide water plan, he believes this is moving forward.
- Mayor Belson noted he's not sure if the Town of Yates is going to go forward or not with participating in the KYCL LWRP.

**OLD BUSINESS:**

- Nothing

**NEW BUSINESS:**

- March 18, 2020 Election – Clerk-Treasurer Woodworth noted the open positions for the Village Election, Mayor and two Village Trustee positions will be open for the March 18, 2020 election for a term of four (4) years.

**RESOLUTION NO 2019-109**

**MARCH 18, 2020 ELECTION – MAYOR AND TWO VILLAGE TRUSTEE POSITIONS FOR THE TERM OF FOUR YEARS**

**ON MOTION** of Trustee Woodward Jr. seconded by Trustee Wilson to authorize Clerk-Treasurer Woodworth to advertise the Village Election on March 18, 2020 for Mayor and two Village Trustee positions for the term of four years.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, November 4, 2019 at the Village Hall. Meeting opened at 6:00 PM**

- County Planning Board Full Representative – Mayor Belson noted Kelly Cousins’ term is up for the Orleans County Planning Board as the full representative.

**RESOLUTION NO 2019-110**

**ORLEANS COUNTY PLANNING BOARD FULL REPRESENTATIVE APPOINTMENT – KELLY COUSINS**

**ON MOTION** of Trustee Woodward Jr. seconded by Trustee Wilson to appoint Kelly Cousins as the full representative of the Orleans County Planning Board.

Vote: 4 Ayes (Belson, Kenyon, Wilson, Woodward Jr.); 0 Nays; 1 Abstain (Cousins)

- Village Planning Board – Chad Arlington – Mayor Belson mentioned the Village received a letter of resignation from Village Planning Board member Chad Arlington.

**RESOLUTION NO 2019-111**

**VILLAGE PLANNING BOARD – RESIGNATION – CHAD ARLINGTON**

**ON MOTION** of Trustee Cousins seconded by Trustee Wilson to accept with regrets the letter of resignation from Chad Arlington from the Village Planning Board.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Steering Committee – Mayor Belson presented the Board with a letter from Orleans County Dept of Planning and Development Director James Bensley requesting appointing a Village member to the Steering Committee.

**RESOLUTION NO 2019-112**

**STEERING COMMITTEE MEMBER – DANNY WOODWARD JR.**

**ON MOTION** of Trustee Cousins seconded by Trustee Wilson to appoint Danny Woodward Jr. as the Steering Committee member.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Wilson, to adjourn the meeting at 6:42PM.

Vote: 5 Ayes (Belson, Cousins, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

*Teri M. Woodworth*  
Clerk-Treasurer