

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, November 29, 2021 at the Village Hall. Meeting by teleconference via Zoom, the meeting opened at 2:30 PM**

PRESENT: Mayor: John Belson  
Deputy Mayor: Danny Woodward Jr.  
Trustees: Anne Marie Holland  
Kimberly Kenyon  
Darren Wilson  
Clerk-Treasurer Teri Woodworth  
Supt. of Public Works Terry M. Woodworth - Absent  
Code Enforcement Officer Dan Wolfe - Absent  
Attorney Katherine Bogan - Absent  
Fire Chief Ben Bane - Absent  
Public – Present:  
Public dialed in via Zoom: Randall Shepard and Murphy Smyth

**USE OF FACILITIES**

- Fire Hall – Caren Eckerd requested use of the Fire Hall on November 21, 2021 from 1:00pm to 5:00pm for a birthday party.
- Fire Hall – Anna Schuner requested use of the Fire Hall on November 25, 2021 from 10:00am to 6:00pm for a Thanksgiving family dinner.
- Fire Hall – Deanna Papp is requesting use of the Fire Hall on December 12, 2021 from 9:00am to 4:00pm for a celebration of life.
- Fire Hall – Amelia Putt is requesting use of the Fire Hall on January 8, 2022 from 2:00pm to 6:00pm for a baby shower.

**RESOLUTION NO 2021-95**

**USE OF FACILITIES – CAREN ECKERD, ANNA SCHUNER, DEANNA PAPP AND AMELIA PUTT**

**ON MOTION** of Trustee Wilson, seconded by Trustee Woodward Jr., to approve the use of facilities request from Caren Eckerd, Anna Schuner, Deanna Papp and Amelia Putt as requested.

Vote: 4 Ayes (Belson, Holland, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**NEW BUSINESS:**

- Lyndonville Fire Department member Michael Heideman – Mayor Belson asked the Board to accept the doctors return to duty release notice.

**RESOLUTION NO 2021-96**

**LYNDONVILLE FIRE DEPARTMENT MEMBER – MICHAEL HEIDEMAN – RETURN TO DUTY**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Holland, to accept the doctors return to duty release notice for Michael Heideman.

Vote: 4 Ayes (Belson, Holland, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth presented the Board with the list of individuals running for office. Lyndonville Fire Department list of candidates for the December 2021 elections:
  - Chief: Michael Heideman
  - 1<sup>st</sup> Assistant Chief: Gary White and Steve Bane Jr.
  - 2<sup>nd</sup> Assistant Chief: Tylor Heideman
  - Captain: Danny Woodward
  - EMS Captain: Anna Schuner
  - Fire Police Captain: Harold Scribner
  - Chaplain: Wes Bradley
  - President: Dave Hydock
  - Vice-President: John Flanagan
  - Treasurer: Jim Wells
  - Secretary: Pete Kage
  - Director: Keith Weaver
  - WNY Delegate: Pete Kage

**RESOLUTION NO 2021-97**

**LYNDONVILLE FIRE DEPARTMENT NOMINEES FOR THE DECEMBER 2021 ELECTION**

**ON MOTION** of Trustee Holland, seconded by Trustee Wilson to approve the list of nominees for the Lyndonville Fire Department December 2021 election.

Vote: 4 Ayes (Belson, Holland, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

Trustee Wilson asked for an explanation on why the Village Board approves the Fire Department elections. Trustee Woodward Jr. explained the process.

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- Payment Agreement – Robert Smith – Mayor Belson presented the Board with a draft payment agreement based on proposed dates and amounts provide by Robert Smith for the 15-19 South Main Street lateral water line connection.

**RESOLUTION NO 2021-98**

**PAYMENT AGREEMENT – ROBERT SMITH/MAIN STREET LYNDONVILLE LLC**

**ON MOTION** of Trustee Wilson, seconded by Trustee Holland to approve the proposed payment agreement and to authorized Mayor Belson to execute the agreement.

Vote: 4 Ayes (Belson, Holland, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Bonadio Group – Randall Shepard, CPA/Partner at the Bonadio Group presented the Board with the Financial Statements as of May 31, 2021. Mr. Shepard reviewed the reports briefly with the Board and offered to answer any questions. The Bonadio Group also advised the Board that the Sewer Fund should be a self-sustaining fund and they need to consider increasing the sewer rates in the future. Mr. Shepard requested the Boards approval for Mayor Belson to sign off on the management letter allowing the Bonadio Group to finalize the 2021 audit.

**RESOLUTION NO 2021-99**

**MANAGEMENT LETTER FOR THE 2021 AUDIT**

**ON MOTION** of Trustee Holland, seconded by Trustee Kenyon to authorize Mayor Belson to sign the management letter from the Bonadio Group for the May 31, 2021 audit.

Vote: 4 Ayes (Belson, Holland, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Street Lights – Clerk-Treasurer Woodworth informed the Board on behalf of Superintendent Woodworth that he's completing the led street light conversion survey and will have it returned to National Grid by Thursday.

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Wilson, to adjourn the meeting at 2:57PM.

Vote: 5 Ayes (Belson, Holland, Kenyon, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

*Teri M. Woodworth*  
Clerk-Treasurer