

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, October 1, 2018 at the Village Hall. Meeting opened at 6:02 p.m.**

PRESENT:	Mayor:	John Belson
	Deputy Mayor:	Danny Woodward Jr.
	Trustees:	Andrew Cousins - Absent
		Mary Kage - Absent
		Darren Wilson
	Clerk-Treasurer	Teri Woodworth
	Supt. of Public Works	Terry M. Woodworth
	Code Enforcement Officer	Dan Wolfe - Absent
	Attorney	Katherine Bogan
	Fire Chief	Ben Bane
	Public:	Stephen Bane, James Sinner and Carla Woodworth

**APPROVAL OF THE MINUTES**

**ON MOTION** of Trustee Wilson seconded by Trustee Woodward Jr., to accept the minutes of the September 4, 2018 regular meeting.

Vote: 3 Ayes (Belson, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**PRIVILEGE OF THE FLOOR**

- Nothing

**USE OF FACILITIES**

- Streets - Lyndonville Central School requested use of the streets for the homecoming parade on September 29, 2018.
- Village Hall - Christmas In Lyndonville Committee is requesting use of the Village Hall on October 2, 2018 from 6:00pm to 7:00pm for a meeting.
- Fire Hall - Beth Miller is requesting use of the Fire Hall for a Thrive meeting on October 28, 2018 from 2:00pm to 5:00pm.
- Fire Hall - Lyndonville Fire Department Auxiliary are requesting use of the Fire Hall for their turkey raffle on November 3, 2018.

**RESOLUTION NO 2018-203**

**USE OF FACILITIES – LYNDONVILLE CENTRAL SCHOOL, CHRISTMAS IN LYNDONVILLE COMMITTEE, BETH MILLER AND LYNDONVILLE FIRE DEPARTMENT AUXILIARY**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Wilson to approve the use of facilities for Lyndonville Central School, Christmas in Lyndonville Committee, Beth Miller and Lyndonville Fire Department Auxiliary as requested.

Vote: 3 Ayes (Belson, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Fire Chief Bane**

- Report - 168 Calls for 2018; 12 Calls for September (6 - EMS Village, 3 - EMS Town, 1 - Fire Alarm Village and 2 - MVA Town)

**Report – Code Enforcement Wolfe**

- Mayor Belson confirmed everyone received Code Enforcement Wolfe's report.

**Report – Attorney Bogan**

- Nothing

**Report – Clerk-Treasurer Woodworth**

- Clerk-Treasurer Woodworth provided the Board with a copy of the results from the speed trailer the Orleans County Sheriff's Department let the Village borrow from August 31, 2018 to September 24, 2018.
- Clerk-Treasurer Woodworth asked the Board's approval to Municipal Solutions to do the appropriate EMMA filings at the estimated cost of \$400.00.

**RESOLUTION NO 2018-204**

**AUTHORIZATION FOR MUNICIPAL SOLUTIONS TO PROCESS THE REQUIRED EMMA FILINGS**

**ON MOTION** of Trustee Wilson, seconded by Trustee Woodward Jr. to authorize Municipal Solutions to file the required EMMA filings not to exceed \$400.00

Vote: 3 Ayes (Belson, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth asked the Board for approval to declare the GE microwave as surplus and dispose of it in the e-waste shed as it doesn't work anymore.

**RESOLUTION NO 2018-205**

**DECLARE THE GE MICROWAVE SURPLUS AND APPROVAL TO DISPOSE OF**

**Regular meeting of the Trustees, Village of Lyndonville was held on Monday, October 1, 2018 at the Village Hall. Meeting opened at 6:02 p.m.**

**ON MOTION** of Trustee Wilson, seconded by Trustee Woodward Jr. to declare the GE microwave surplus and approve the dispose of it.

Vote: 3 Ayes (Belson, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth provided the Board with a letter of resignation from the Village Zoning Board of Appeals Chairwoman Carla Woodworth. Mayor Belson thanked Mrs. Woodworth for her service on the Zoning Board and asked Clerk-Treasurer Woodworth to send out a thank you card.

**RESOLUTION NO 2018-206**

**ACCEPTANCE OF ZONING BOARD OF APPEALS CHAIRWOMAN CARLA WOODWORTH WITH REGRETS**

**ON MOTION** of Trustee Wilson, seconded by Trustee Woodward Jr. to accept Carla Woodworth's resignation from the Zoning Board of Appeals with regrets.

Vote: 3 Ayes (Belson, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Relevy Water Agreement with the Town of Yates - Attorney Bogan advised she is working an agreement between the Village and the Town to allow any out of district users unpaid water to be turned over to the Town to relevy.
- Vouchers – Abstract A4-1 and A5 #12858 - 12903 to be paid

General	\$	65,952.12
Water	\$	7,498.72
Sewer	\$	<u>4,967.09</u>
<b>Grand Total</b>	<b>\$</b>	<b>78,417.93</b>

**RESOLUTION NO 2018-207**

**VOUCHERS TO BE PAID FOR ABSTRACT A4-1 AND ABSTRACT A5**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Wilson to have Clerk-Treasurer Woodworth pay Abstract A4-1 and Abstracts A5# 12858 - 12903.

Vote: 3 Ayes (Belson, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Superintendent Woodworth**

- Superintendent Woodworth noted the Village Hall roof project is complete.
- Sidewalk Project - Superintendent Woodworth noted the sidewalk project is complete. The Board agreed to hold a 5% retainer on the project to confirm the finish grade is acceptable.
- Superintendent Woodworth thanked Country Contracting Inc for donating the material and supplies necessary to repair the dugout at the Lake Avenue Ball Fields.
- 80 South Main Street Complaint - Superintendent Woodworth met with the homeowner regarding the mushroom complaint. Superintendent Woodworth noted the tree stump wasn't ground very deep. Superintendent Woodworth and the homeowner agreed to revisit the site in the spring.
- Superintendent Woodworth presented the Board with a state bid pricing quote from Bentley Bros to purchase a new Kubota tractor, estimated at \$26,202.00. The tractor will be used primarily for plowing the sidewalks in the winter but is a multi use tractor that will have several attachments. It is also compatible with existing attachments the Village current has. Clerk-Treasurer Woodworth noted that some CHIPS money can be used toward the purchase as this type of tractor qualifies.

**RESOLUTION NO 2018-208**

**AUTHORIZATION TO PURCHASE A KUBOTA TRACTOR FROM BENTLEY BROS**

**ON MOTION** of Trustee Wilson, seconded by Trustee Woodward Jr. to authorized Superintendent Woodworth to purchase a Kubota tractor from Bentley Bros not to exceed \$27,000.00

Vote: 3 Ayes (Belson, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Trustee Woodward Jr.**

- Fire Prevention Week -

**Report – Trustee Wilson**

- Nothing

**Report – Trustee Kage**

- Nothing - Absent

**Report – Trustee Cousins**

- Nothing - Absent

**Report – Mayor Belson**

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- Mayor Belson noted Municipal Solutions will be coming on October 18, 2018 to discuss the water rate analysis they have been working on.
- Mayor Belson will be working with the Union reps regarding the starting pay for the open Public Works Maintenance Worker position.

**OLD BUSINESS:**

- Nothing

**NEW BUSINESS:**

- Tree Committee - Superintendent Woodworth expressed interest in forming a Tree Committee. Clerk-Treasurer Woodworth was asked to forward the current Village ordinance to Attorney Bogan for review and advisement on forming the committee.
- Lyndonville Area Foundation Grant - Mayor Belson asked for approval to pursue a grant for \$65,000.00 from the Lyndonville Area Foundation for the Dam project.

**RESOLUTION NO 2018-209**

**AUTHORIZATION FOR MAYOR BELSON TO PURSUE A GRANT FOR \$65,000.00 FROM THE LYNDONVILLE AREA FOUNDATION FOR THE DAM PROJECT**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Wilson to authorize Mayor Belson to pursue a grant for \$65,000.00 from the Lyndonville Area Foundation for the Dam project.

Vote: 3 Ayes (Belson, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Dam Project - Mayor Belson asked the Board to authorize committing to securing the additional funds necessary to complete the Dam project.

**RESOLUTION NO 2018-210**

**AUTHORIZATION TO COMMIT TO SECURE THE ADDITIONAL FUNDS NECESSARY FOR THE DAM PROJECT**

**ON MOTION** of Trustee Wilson, seconded by Trustee Woodward Jr. to commit to securing the additional funds necessary for the Dam project.

Vote: 3 Ayes (Belson, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- March 19, 2019 Election - two Village Trustee positions will be open for the March 19, 2019 election for a term of four (4) years.

**RESOLUTION NO 2018-211**

**MARCH 19, 2019 ELECTION - TWO VILLAGE TRUSTEE POSITIONS FOR THE TERM OF FOUR YEARS**

**ON MOTION** of Trustee Wilson seconded by Trustee Woodward Jr. to authorize Clerk-Treasurer Woodworth to advertise the Village Election on March 19, 2019 for two Village Trustee positions for the term of four years.

Vote: 3 Ayes (Belson, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Halloween Trick-or-Treating Hours - Annual Trick-or-Treating hours of 6:00pm to 8:00pm.

**RESOLUTION NO 2018-212**

**TRICK-OR-TREATING HOURS**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Wilson to set the 2018 Halloween Trick-Or-Treating hours to be from 6:00pm to 8:00pm on October 31, 2018.

Vote: 3 Ayes (Belson, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Public Works Maintenance Worker - The Board discussed changing the job description to include a residency requirement and a set timeframe to obtain the required water and sewer licenses.

**RESOLUTION NO 2018-213**

**PUBLIC WORKS MAINTENANCE WORKER - RESIDENCY REQUIREMENT**

**ON MOTION** of Trustee Wilson, seconded by Trustee Woodward Jr. to update the current job description for the Public Works Maintenance Worker adding a residency requirement: Must reside in the Village of Lyndonville or within 10 mile radius from the Village of Lyndonville within Orleans County. Said residency requirement must be satisfied within a 6 month period from the date of hire.

Vote: 3 Ayes (Belson, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

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**RESOLUTION NO 2018-214**

**PUBLIC WORKS MAINTENANCE WORKER - SPECIAL REQUIREMENT ON LICENSING TIMEFRAME**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Wilson. to update the current job description for the Public Works Maintenance Worker adding a timeframe to obtain the required water and sewer licenses: All of said licenses must be obtained within 18 months of hire date.

Vote: 3 Ayes (Belson, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

- Employee's Health Insurance - Mayor Belson asked the Board to approve continuing to offer family health insurance as it currently is and to remove the sentence in the Union contract stating: The Village will only pay for single coverage for all employees covered under the Village's health insurance plan after 6/1/2011 as stated by Mayor Marc Scarr on behalf of the Village Board NO NEW EMPLOYEE of the Village will have family coverage paid for by the Village of Lyndonville.

**RESOLUTION NO 2018-215**

**APPROVAL TO OFFER FAMILY HEALTH INSURANCE**

- **ON MOTION** of Trustee Woodward Jr., seconded by Trustee Wilson to approve continuing to offer family health insurance to full time employees and to remove from the Union contract the following statement: The Village will only pay for single coverage for all employees covered under the Village's health insurance plan after 6/1/2011 as stated by Mayor Marc Scarr on behalf of the Village Board NO NEW EMPLOYEE of the Village will have family coverage paid for by the Village of Lyndonville.

Vote: 3 Ayes (Belson, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

**REQUESTS TO THE VILLAGE PLANNING BOARD:**

- Food Truck Regulations - Attorney Bogan noted she is preparing the draft local law for a public hearing. Attorney Bogan noted there is no closing hour stated, she advised 11:00pm. Also she will be adding that a separate trash can will be required as well. Attorney Bogan will get the revised draft to Clerk-Treasurer Woodworth to disperse to the Board for review.

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Wilson, to adjourn the meeting at 6:30pm.

Vote: 3 Ayes (Belson, Wilson, Woodward Jr.); 0 Nays; 0 Abstain

*Teri M. Woodworth*  
Clerk-Treasurer