

**Regular meeting of the Trustees, Village of Lyndonville was held on Tuesday, January 2, 2018 at the Village Hall. Meeting opened at 6:00 p.m.**

PRESENT: Mayor: John Belson  
Deputy Mayor: Danny Woodward Jr.  
Trustees: Andrew Cousins (Arrived at 6:24pm)  
Anne Marie Holland  
Mary Kage - Absent  
Clerk-Treasurer Teri Woodworth  
Supt. of Public Works Terry M. Woodworth  
Code Enforcement Officer Dan Wolfe - Absent  
Attorney Katherine Bogan  
Fire Chief Ben Bane - Absent  
Public: Carla Woodworth, Jim Bensley, Deborah Loke, Larry Loke

**APPROVAL OF THE MINUTES**

**ON MOTION** of Trustee Woodward Jr. seconded by Trustee Holland, to accept the minutes of the November 30, 2017 Special meeting.

Vote: 3 Ayes (Belson, Holland, Woodward Jr.); 0 Nays; 0 Abstain

**ON MOTION** of Trustee Holland seconded by Trustee Woodward Jr., to accept the minutes of the December 4, 2017 Regular meeting.

Vote: 3 Ayes (Belson, Holland, Woodward Jr.); 0 Nays; 0 Abstain

**PRIVILEGE OF THE FLOOR**

- Deborah Loke addressed the Board with her concerns regarding snowmobiles within the Village. Mrs. Loke noted she had sent several emails to Mayor Belson and Clerk-Treasurer Woodworth expressing her concerns as well as attached pictures. Mrs. Loke noted she was promised last year that "no snowmobiling" signs were going to be put up at all four of the Village limits this year and nothing had been done. Mrs. Loke noted that the Village of Lyndonville has a local law in effect since 2003 regulating snowmobiles within the Village. Mrs. Loke noted that her newly paved driveway is being destroyed by the snowmobiles driving down the sidewalks. Mrs. Loke asked the Village enforce the local law that regulates snowmobiles in the Village. Mayor Belson noted he has spoke with the Orleans County Sheriff's Department, New York State DEC and the New York State Police informing them of the Village local law and asked them to enforce it. Mrs. Loke asked the promised "no snowmobiling" signs be put in place.
- Bonadio Group - Megan Anderson, CPA/Manger at the Bonadio Group presented the Board with the draft Financial Statements as of May 31, 2017. As noted in the management letter there were no significant audit findings. Ms. Anderson reviewed the reports briefly with the Board and offered to answer any questions. The Bonadio Group also advised the Board that the Sewer Fund should be a self-sustaining fund and they may need to consider another increase in the sewer rates in the future.
- Jim Bensley, Director of Orleans County Department of Planning and Development was asked by Mayor Belson to address the Board about creating a historic preservation district on Main Street in the Village. Director Bensley noted the Orleans County Planning Board may have to review and approve the historic preservation district given its on a State Highway. Director Bensley explained that the historic preservation district would create a tiered exemption only on any improvements made within the historic district, verses any exemptions on the overall assessment of the property. Director Bensley will look into the next process with the Orleans County Planning Board. Attorney Bogan will work on drafting the historic preservation district for approval at the next Board meeting to set a public hearing.

**USE OF FACILITIES**

- None

**Report – Code Enforcement**

- Nothing - No report was provided

**Report – Fire Chief Bane**

- Nothing - No report was provided
- 2018 Fire Department Elected Officials
  - Chief - Ben Bane
  - 1st Assistant Chief - Steve Bane Jr.
  - 2nd Assistant Chief - Lee Kistner
  - Captain - T.J. Heideman
  - EMS Captain - Scott Buffin
  - Fire Police Captain - Harold Scribner
  - Chaplain - Wes Bradley
  - President - Gary White
  - Vice-President - Anna Schuner
  - Treasurer - Jim Wells
  - Secretary - Pete Kage
  - Director - Mike Tabor
  - WNY Delegate - Morgan Gerety

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**RESOLUTION NO 2018-112**  
**TO ACCEPT THE 2018 FIRE DEPARTMENT ELECTED OFFICIALS**

**ON MOTION** of Trustee Woodward Jr. seconded by Trustee Holland to accept the 2018 Fire Department elected officials.

Vote: 4 Ayes (Belson, Cousins, Holland, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Attorney Bogan**

- Food Trucks - Attorney Bogan provided the Board with food truck regulations from other municipalities within Orleans County. The Board asked that Clerk-Treasurer Woodworth forward the provided regulations onto the Village Planning Board for their review and recommendations.

**Report – Clerk-Treasurer Woodworth**

- Police Report - Confirmed everyone received Officer Larkin's police report.
- Vouchers – Abstract A7-1 and Abstracts 8 #12064 - 12123 to be paid

General	\$	10,686.45
Water	\$	8,263.41
Sewer	\$	<u>5,949.33</u>
<b>Grand Total</b>	<b>\$</b>	<b>24,899.19</b>

**RESOLUTION NO 2018-113**  
**VOUCHERS TO BE PAID FOR ABSTRACT A7-1 AND ABSTRACT A8**

**ON MOTION** of Trustee Holland seconded by Trustee Cousins to have Clerk-Treasurer Woodworth pay Abstract A7-1 and Abstracts A8 #12064 - #12124.

Vote: 4 Ayes (Belson, Cousins, Holland, Woodward Jr.); 0 Nays; 0 Abstain

**Report – Superintendent Woodworth**

- Superintendent Woodworth will work on ordering and installing "no snowmobiling" signs at the four Village limits.

**Report – Trustee Kage**

- Nothing - Absent

**Report – Trustee Cousins**

- Nothing

**Report – Trustee Woodward Jr.**

- Nothing

**Report – Trustee Holland**

- Nothing

**Report – Mayor Belson**

- NY Main Street Technical Assistance Grant - Mayor Belson noted the application for the NY Main Street Technical Assistance Grant was submitted prior to Christmas.
- Water Rate Committee - Mayor Belson ask Trustee's Cousins and Woodward Jr. to schedule another workshop to review the water rates.

**OLD BUSINESS:**

- Nothing

**NEW BUSINESS:**

- Use of Facilities form, has been updated to include the \$50.00 non-refundable fee for rental of the Fire Hall for non-members.

**RESOLUTION NO 2018-114**  
**APPROVE THE UPDATED USE OF FACILITIES FORM**

**ON MOTION** of Trustee Cousins seconded by Trustee Holland to approve the updated Use of Facilities form.

Vote: 4 Ayes (Belson, Cousins, Holland, Woodward Jr.); 0 Nays; 0 Abstain

- Planning Board Members - removal of Steven Grabowski and Patrick McKenna due to not meeting the required annual training requirements. Appointment of Darren Wilson to the Planning Board for the term of 1 year.

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**RESOLUTION NO 2018-115**

**REMOVAL OF PLANNING BOARD MEMBERS STEVEN GRABOWSKI AND PATRICK MCKENNA**

**ON MOTION** of Trustee Cousins seconded by Trustee Holland to approve the removal of Planning Board Members Steven Grabowski and Patrick McKenna.

Vote: 4 Ayes (Belson, Cousins, Holland, Woodward Jr.); 0 Nays; 0 Abstain

**RESOLUTION NO 2018-116**

**APPOINTMENT OF DARREN WILSON TO THE VILLAGE PLANNING BOARD FOR A TERM OF 1YEAR**

**ON MOTION** of Trustee Woodward Jr. seconded by Trustee Holland to appoint Darren Wilson as a member of the Planning Board for the term of 1 year.

Vote: 4 Ayes (Belson, Cousins, Holland, Woodward Jr.); 0 Nays; 0 Abstain

- Elections – Village registration day, polling place and elections inspectors for the March 20, 2018 election.

**RESOLUTION NO 2018-117**

**VILLAGE REGISTRATION DAY**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Holland, that the Village of Lyndonville will not have a registration day for the March 20, 2018 Election.

Vote: 4 Ayes (Belson, Cousins, Holland, Woodward Jr.); 0 Nays; 0 Abstain

- Polling Place - The Board discussed the polling location and time.

**RESOLUTION NO 2018-118**

**POLLING PLACE FOR THE VILLAGE OF LYNDONVILLE MARCH 20, 2018 ELECTION**

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Holland, to set the polling place and hours for the Village of Lyndonville Village Election on March 20, 2018 to be as follows, the hours of 12:00pm (noon) to 9:00pm and the location to be at the Village Hall 2 South Main Street, Lyndonville, NY 14098.

Vote: 4 Ayes (Belson, Cousins, Holland, Woodward Jr.); 0 Nays; 0 Abstain

- Clerk-Treasurer Woodworth noted due to the current weather conditions the date to un-decorate the trees for Christmas in Lyndonville has been extended. Clerk-Treasurer Woodworth will contact individuals once a new date has been set.

**ON MOTION** of Trustee Woodward Jr., seconded by Trustee Cousins, to adjourn the meeting at 6:57 pm.

Vote: 4 Ayes (Belson, Cousins, Holland, Woodward Jr.); 0 Nays; 0 Abstain

*Teri M. Woodworth*  
Clerk-Treasurer