

**Village of Lyndonville**  
**Regular Meeting of the Planning Board**  
**22 October 2016**

Held in the Village Hall  
At 2 S. Main Street, Lyndonville, NY

Meeting was called to order at 9:30 a.m.

**Members Present:** Chad Arlington, Susan Campbell, Kelly Cousins

**Members Absent:** Steve Grabowski, Ginny Hughes, Patrick McKenna

**Others Present:** John Belson, Mike Hartman, Mary Kage

**APPROVAL OF THE MINUTES**

No minutes to approve.

**PUBLIC FORUM**

No one addressed the board.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

In this initial meeting we discussed the purpose of the planning board, including why it was formed and what type of issues can expect to review including a comprehensive plan as well as development and growth of the village.

Meeting times and days were discussed. The Board will consider meeting the third (3rd) Saturday of each month at 9:30 AM. The next meeting will be held November 18th. The Board took into consideration the fact that the County Planning Board meets on the third (3rd) Thursday of the month (Andrew Cousins is currently the liaison from the Village board with Danny Woodward as alternate); the Village Board Workshop meeting is on the last Monday of the month (Mary Kage is liaison from the Village Board); and the Village Board meetings are the first (1st) Monday of the month. The Board was informed that Jim Whipple would be our contact for OCED (Orleans County Economic Development Agency).

All members of the Planning Board are required to have at least four (4) hours of training per year and will be notified by the Village Clerk when these training sessions are available.

The Board was informed that if they have any questions, Ridgeway and Shelby can be consulted as resources.

All members present were given copies of the SEQRA notice of intent from the Lyndonville School District pertaining to the proposed district capital project for review. The Village Clerk will mail the documents to all members who were not present.

The Board will be provided copies of the zoning regulations at the November meeting.

**ROUNDTABLE**

None.

**MEETING ADJOURNED**

Respectfully submitted,  
Susan Campbell